



Outer West Community Committee

Calverley & Farsley, Farnley & Wortley, Pudsey

Meeting to be held in Room 6/7 Civic Hall, Leeds
Wednesday, 16th February, 2022 at 2.00 pm

Councillors:


- | | |
|---------------|--------------------------|
| P Carlill | - Calverley and Farsley; |
| A Carter | - Calverley and Farsley; |
| Amanda Carter | - Calverley and Farsley; |
| A Blackburn | - Farnley and Wortley; |
| D Blackburn | - Farnley and Wortley; |
| A Forsaith | - Farnley and Wortley; |
| D Seary | - Pudsey; |
| S Seary | - Pudsey; |
| T Smith | - Pudsey; |

Please Note: Members of the public are now able to attend the meeting in person, but please be mindful that Coronavirus infection levels remain high in Leeds. Therefore, even if you have had the vaccine, if you have Coronavirus symptoms: a high temperature; a new, continuous cough; or a loss or change to your sense of smell or taste, you should NOT attend the meeting, stay at home and take a PCR test. For those who are attending the meeting we would recommend taking an LFT prior to attending and recommend the continued wearing of face coverings.

To remotely observe this meeting, please click on 'To View Meeting' link which will feature on the meeting's webpage (linked below). The webcast will become available at the commencement of the meeting.

<https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=1001&MId=11585&Ver=4>





Agenda compiled by: Debbie Oldham
Governance Services, Civic Hall, LEEDS LS1 1UR

Head of Locality Partnerships – Liz Jarmin Tel: 0113 37 89035

Images on cover from left to right:

Calverley & Farsley – Calverley Park; Farsley Town Street

Farnley & Wortley – Farnley Hall; Wortley Towers

Pudsey – Pudsey Town Hall; Pudsey Park

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTEREST</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM / COMMUNITY FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES - 8TH NOVEMBER 2021</p> <p>To receive the minutes of the meeting held on 8th November 2021, for approval as a correct record.</p>	9 - 18

Item No	Ward/Equal Opportunities	Item Not Open		Page No
8	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>OUTER WEST COMMUNITY COMMITTEE PARKS AND COUNTRYSIDE SERVICE UPDATE REPORT</p> <p>The report of the Director Communities, Housing and Environment is to provide members with feedback on previous years Community Committee funded projects and explains changes to bedding and floral decoration in parks and greenspaces in the Outer West area. This report also proposes a discussion about gardening resources in the Outer West and provide an overview of the service today and, suggest how the Outer West Community Committee might assist the service to the benefit of parks and green spaces in Farnley, Wortley, Pudsey, Calverley and Farsley.</p>	19 - 24
9	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>OUTER WEST COMMUNITY COMMITTEE - ANTI-SOCIAL BEHAVIOUR</p> <p>The report of the Head of Locality Partnerships brings to the meeting agenda a verbal discussion amongst members on issues relating to anti-social behaviour in the Outer West Leeds area. To highlight localised issues facing the area wards in respect to anti-social behaviour and share ideas on possible solutions to reduce incidents of anti-social behaviour.</p>	25 - 26
10	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>OUTER WEST COMMUNITY COMMITTEE FINANCE UPDATE REPORT</p> <p>The report of the Head of Locality Partnerships provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2021/22.</p> <p>(Report attached)</p>	27 - 38

Item No	Ward/Equal Opportunities	Item Not Open		Page No
11	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>2022/23 RINGFENCES AND APPLICATIONS REPORT</p> <p>The report of the head of Locality Partnerships presents to the Outer West Community Committee project applications received for the upcoming financial year 2022/23 that are able to commence at the start of the new financial year (April 1st 2022). The report also provides the Outer West Community Committee with a list of projects that the Committee regularly approves on a yearly basis, for recommendation to ring-fence funds for the upcoming financial year 2022/23.</p>	39 - 46
12	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>OUTER WEST COMMUNITY COMMITTEE UPDATE REPORT</p> <p>The report of the Head of Locality Partnerships is to bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p> <p>(Report attached)</p>	47 - 82
13	Calverley and Farsley; Farnley and Wortley; Pudsey		<p>DATES, TIMES AND VENUE REPORT</p> <p>The report of the City Solicitor is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2022/2023 municipal year.</p> <p>(Report attached)</p>	83 - 86

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	

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OUTER WEST COMMUNITY COMMITTEE

MONDAY, 8TH NOVEMBER, 2021

PRESENT: Councillor Amanda Carter in the Chair

Councillors A Blackburn, D Blackburn,
P Carlill, A Carter, A Forsaith, D Seary,
S Seary and T Smith

26 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal of inspection of documents.

27 Exempt Information - Possible Exclusion Of The Press And Public

There were no exempt items.

28 Late Items

There were no late items.

29 Declaration of Interest

No declarations of interests were made at the meeting.

30 Apologies For Absence

There were no apologies.

31 Open Forum / Community Forum

In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee.

On this occasion Mr Brian Woolley attended the meeting to speak in relation to Agenda Item 10 - Sunnybank BD3 Postcode Request Report.

Mr Woolley informed the Community Committee that, having lived on the estate for 55 years, he was representing the residents of the Sunnybank Estate who have applied to the Royal Mail to change the postcode from a BD3 postcode to an LS28 postcode.

He said that he had lived on the estate for 55 years and had personally experienced mix ups by departments with health and other issues. He was aware that these issues also affected other residents on the estate.

Mr Woolley said that he was well aware of the Royal Mail's stock answer to the matter. He highlighted a number of specific issues that residents had experienced as a result, which included mix ups by health services and other agencies, difficulty in getting insurance for vehicles and houses, problems with trade deliveries.

Mr Woolley advised Members that Leeds City Council had moved the Leeds boundary sign a few years ago and this had put the Sunnybank Estate into the Bradford side of the boundary sign. Residents had complained and the boundary sign was relocated to its previous position.

The Committee were informed that the distance between the Royal Mail boundary and the Leeds boundary is less than 100 metres, the Sunnybank estate is in the middle.

Mr Woolley said that there were 63 dwellings on the estate and over the weekend 107 residents had been asked if they wished to change the postcode to LS28. Mr Wooley informed the Committee that 100% of the residents he had spoken to were in favour of the change.

Mr Woolley was of the view that Royal Mail would not lose anything by changing the postcode. However, the residents would gain better services and recognition as Leeds residents. Mr Woolley said that the residents would appreciate the support of the Outer West Community Committee on this matter.

The Chair thanked Mr Woolley for his attendance at the meeting, and for explaining to the Committee the issues that the residents of the Sunnybank Estate were facing due to having a BD3 postcode. It was noted that a report on this issue was due to be discussed as part of the agenda.

32 Minutes - 6th September 2021

RESOLVED – That the minutes of the meeting held on 6th September 2021, be approved as a correct record.

33 Matters arising

Minute 20 – Outer West Community Committee Finance Report

- Members were advised that information in relation to further sessions by DAZL had not been received. It was noted that this would be looked into.

34 Outer West Community Committee Finance Update Report

The Head of Locality Partnerships submitted a report that provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund (YAF), Capital Budget, as well as the Community Infrastructure Levy Budget for 2021/22.

The Committee were informed that since the last meeting on 6th September 2021, the project for the Farsley Cenotaph had been approved from the capital budget by DDN. Cllr Andrew Carter informed the Committee that the railings round the cenotaph had been painted in time for Remembrance Sunday. However, further work would not be done until January.

The Committee were asked to note that the following two projects had been cancelled with funding being put back into the Youth Activity Fund (YAF). The Committee were advised that the organisers of Farsley Festival were hoping for a bigger event next year by combining with events for the Queen's Platinum Jubilee.

Members were requested to give consideration for the following wellbeing projects:

- Summer Bands in Leeds Parks 2022 organised by Leeds International Concert Season for £3,250.00. Members were advised that the concerts would be part of a series with:
 - 2 in Farnley Park
 - 3 in Pudsey Park
 - 2 in Victoria Park, Calverley
 - 2 in Western Flatts Cliff Park, Wortley; and
 - 1 in Westroyd Park, Farsley

Cllr Simon Seary informed the Committee that the Pudsey Arts Planning Team would be funding 4 more on top those already listed. Members approved £3,250.00 from the Wellbeing Fund.

- West Yorkshire Police requested £5,920.00 for Outer West ASB and Speeding resources. This was to work with Roads Policing Unit to address the increased issues of speeding, dangerous driving, anti-social driving and anti-social behaviour. The start date of this project would be November 2021 through to March 2022.

Members of the Community Committee requested that councillors be involved in this project so that they could advise on where the deployment of officers should be. Members approved £5,920.00 from the Wellbeing Fund.

- West Yorkshire Police also requested £1,460.00 of Wellbeing Fund from the three wards in Outer West for a Cycle Security project. This would fund the purchase of 1,000 Selectamark products to be fitted to cycles at events and the code registered on National Cycle Database. It was believed that this would reduce offences of bike theft. The Committee was advised that that the application was for a joint bid with Inner West, with total costs of £2,920.00. Members requested that they

were involved in this project, and approved £1,460.00 from Wellbeing Fund.

Members were informed that since the last meeting on 6th September, there was 1 outstanding YAF application from the 2021/22 YAF budget to consider. Members had raised concerns at the previous meeting about the amount left in the YAF budget and that the organisation had shown that they were unfamiliar with the Outer West area. Members had, therefore deferred the project for further information. Members were provided with the information requested and discussed at length the benefits of such a project, recognising that music can play an important part in relation to the reduction of ASB. Members acknowledged that the project was due to run from November 2021 until December 2022. Members proposed that the project be given approval for half the period suggested and that the project be monitored. Should the project prove successful then further funding would be provided. This was agreed by all Members.

Members' discussions included:

- The size of skips ordered. It noted that the size was for standard skips. However, this process was currently under review.
- Speed Indication Devices for Wortley and Farsley to be followed up with Highways
- Covid 19 Discretionary Fund which needs spending by March 2022. Members requested that officers approach the Calverley Rotary Club to offer funding to provide Christmas Lunch for the elderly this year.

RESOLVED –

- a) That the details of the Wellbeing Budget position be noted
- b) That details of the Youth Activities Fund position be noted
- c) That the YAF application as set out above be approved
- d) That details of the Small Grants Budget be noted
- e) That details of the Community Skips Budget be noted
- f) That details of the Capital Budget be noted
- g) That details of the Community Infrastructure Levy Budget be noted

35 Outer West Community Committee Update Report

The report of the Head of Locality Partnerships provided the Community Committee with an update of the work which the Communities Team are engaged in, based on priorities identified by the Community Committee.

Members acknowledged the updates provided which included updates from:

- Cleaner Neighbourhood Teams
- Street Cleansing
- Gully Cleansing
- Health and Wellbeing and Adult Social Care
- Leeds Big Chat in Pudsey
- Housing Teams in Outer West area

Draft minutes to be approved at the meeting
to be held on Wednesday, 16th February, 2022

The Community Committee were advised of:

- Covid and Influenza vaccination pop centres in the Outer West area.
- Andrew Sheader is the new Housing Manager for Farnley and Wortley

The Chair thanked Joanne Taylor for her work as Housing Manager in the Outer West area.

RESOLVED - That the contents of the report be noted.

36 Sunnybank BD3 Postcode Request Report

The report of the Chief Planning Officer updated the Outer West Community Committee on a report (Appendix 1 of the submitted report) that has been prepared by officers in Planning & Sustainable Development in response to a request by Stuart Andrew MP and the Sunnybank Recreation Group to investigate options for moving forward longstanding issues for residents who have a BD (Bradford) postcode but live within the Leeds City Council boundary.

The report was brought for members to note and for discussion and questions. Following the committee meeting the report was to be released to residents who responded to the consultation and other involved parties. It was noted that the final decision in relation to a postcode change request lies solely with Royal Mail and is not a decision that can be taken by Leeds City Council. Therefore, members of the Outer West Community Committee were not requested to make a decision on the postcode change itself.

Members were advised of the following points:

- Consultation had been taken with residents of the Sunnybank Estate between September and December 2020.
- The Sunnybank Estate have suffered confusion in relation to a number of services including midwifery, health centres and hospitals.
- The report at Appendix 1 included responses from services such as Police, Ambulance, health centres and hospitals it also provided a response from Royal Mail.
- It was noted that the report highlighted that a postcode change would resolve some of the difficulties experienced.
- In noting Royal Mail's response that they would be unlikely to change the postcode for non-operational reasons, the report recommended further liaison with relevant agencies, in order to raise further awareness of the problems and seek improvements.
- It was noted that within the report the residents group name had been given incorrectly. It should be Sunnybank Recreational Group.

Member's discussions included:

- Members acknowledged that whilst other areas experienced similar difficulties, it had hoped that this process would have seen a change in

the postcode as requested, which could then be used as an example for other communities moving forward.

- Acknowledging the considerable work which had already been undertaken by the residents of the Sunnybank Estate in communication with the Royal Mail to change the postcode to an LS28 postcode to enable them to receive the correct services and avoid confusion.
- Members highlighted residents' disappointment that press coverage had reported that the change of postcode was to increase house prices, emphasising that this was not the case, with the aim being address issues of confusion for the residents in relation to where and how they receive services.
- Members were disappointed that this report had not been submitted to the Executive Board for consideration.

The Chair said that the Community Committee were disappointed that the Royal Mail had not addressed this issue before now, and in acknowledging the recommendations within the report. It was the view that a change of postcode would not affect or be an issue for the Royal Mail but would improve services for the residents.

The Chair thanked the officers for the work that they had done on this issue.

RESOLVED – That the contents and the recommendations of the submitted report and appendix be noted, and that in highlighting the Committee's disappointment in the matter not being submitted to the Executive Board, it be requested that actions be taken by the relevant Council departments to ensure that residents experience tangible improvements from Council services moving forward.

37 Highways - Winter Services Update

The Executive Manager submitted a report to provide the Outer West Community Committee with an update on Highways Winter Service. The report and presentation provided the Outer West Community Committee with an update of the Highways Service, following a recent winter service review. The report focussed specifically on the winter service fulfilled by Highways, including snow clearance and road gritting.

The presentation included a web link which showed the location of yellow grit bins and will show routes on which gritting is taking place in real time on days when the city is hit by severe weather conditions. It was hoped that this would provide valuable information for residents and ward councillors. The website uses postcodes to locate specific routes.

The Community Committee were advised of the following points:

- For areas which are difficult to access for gritting, Highways are now using quad bikes to access these areas to ensure gritting takes place and have proved successful. It was noted that the Council currently have 4 quad bikes and are looking to procure more.

- It was acknowledged that Pudsey is one of the highest points in Leeds and gritting routes were being revised city wide, but specifically in outer areas. It was also noted that some yellow bins may need to be checked as some have been relocated.
- In responding to concerns raised by Members in relation to how the cycle lane on the A647 was cleared of snow. It was noted that cycle lanes need to be addressed and concerns would be taken back to operations.
- In relation to concerns raised about assistance during severe weather for Retirement Life it was noted that these would be reviewed and feedback provided to Councillors. Members were of the view that elderly person's complexes are important and should be a priority.

Members also raised the issue of gritting pathways which link the bus station in Pudsey and the Railway Station.

RESOLVED – To note the content of the report and provide comment.

38 Climate Emergency Update 2021

Chief Officer for Sustainable Energy and Air Quality submitted a report to update the Community Committee on the Climate Emergency Strategy and progress.

A PowerPoint presentation was provided at the specific request of the Chair, which provided an update on the council's climate emergency strategy and recent progress to reduce emissions. This included an overview of measures being taken to retrofit homes and buildings, installation of electric vehicle infrastructure and biodiversity measures such as tree planting. Information about what measures had taken place locally were also shared.

Members' discussions included:

- The life span of new trees being planted in wards and a tree management policy. It was suggested to include the use of fruit trees and ensure the right species of trees are selected. It was noted that the White Rose Strategy would look to educate and address the areas specified.
- Impact of solar panels and how they are connected to the system. This would need to be checked on how the extra energy was stored.
- The requirement of more charging points to cover demand of the increase in electric vehicles.
- To increase the use of electric ice cream vans. It was the view that the older ice cream vans are causing harm to children as they park up and idle close to children's playgrounds. It was noted that this type of van is expensive and therefore, there was not much take up by vendors.
- Ground source heat pumps.
- To identify areas and small pockets of land to re-wild with signage to explain what the area is and its benefits. It was also suggested that grass verges be replaced with hedges which grow rapidly and help with air quality.

RESOLVED – To note the content of the report and provide comment.

39 Leeds Anti-Social Behaviour Team - Service Update

The report of the Interim Head of Service, Safer neighbourhoods and Anti-Social Behaviour provided the Outer West Community Committee with a verbal update on the Leeds Anti-Social Behaviour Team (LASBT).

Members were provided with an outline on the internal process and procedures of the LASBT Team, how casework is logged, and how officer resource is allocated to jobs within LASBT. The report also identified how communication between the LASBT team and elected members of Outer West can best be established moving forward, regarding specific case studies in the area.

Members' discussions included:

- Number of case officers per ward.
- Re-opening of cases where necessary
- Length of triage process
- Specific issue of fireworks as an issue for the area and how this can be actioned.

RESOLVED - To note the content of the report.

40 Environmental Protection Team - Service Update

The report of the Environmental Health Manager provided the Outer West Community Committee with a verbal update on the Environmental Protection team. The verbal update report outlined the internal process and procedures of the Environmental Protection team and provided an opportunity to take on feedback and suggestions from elected members.

Information was provided to members on how casework is logged, and officer resources allocated to jobs, as well as how updates on outstanding issues are communicated to elected members.

Members had no further questions on this occasion.

RESOLVED – To note the content of the report.

41 Date and time of next meeting

RESOLVED – That the next scheduled meeting of the Outer West Community Committee would be on Wednesday 16th February 2022 at 1pm.

The Chair requested a consultative meeting be arranged for January 2022, where the Committee would discuss events for the Queens Platinum Jubilee as well as other issues in relation to the Outer West Community Committee.

The meeting concluded at 15:25

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Report of: Director of Communities, Hsg & Environment

Report to: Outer West Community Committee
[Calverley & Farsley, Pudsey, Farnley & Wortley]

Report author: Phil Staniforth – Technical Manager, Parks & Countryside

Date: 16th February 2022

To note

Outer West Community Committee – Parks & Countryside Service Update

Purpose of report

1. To provide members with feedback on previous years Community Committee funded projects.
2. To talk through the changes to bedding and floral decoration in parks and greenspaces in the Outer West area.
3. Further and at the request of the subcommittee chair to present a proposal and instigate a discussion about gardening resources in the Outer West and provide an overview of the service today and, suggest how the OWCC might assist the service to the benefit of parks and green spaces in Farnley, Wortley, Pudsey, Calverley and Farsley.

Main issues

Last years completed projects:

Calverley In Bloom £3,194.95

4. We installed the usual 16 x hanging baskets in the village centre. These were watered and maintained by Parks & Countryside for the duration. What people may have noticed are the missing hanging baskets that we used to put up in the park which have always been provided and paid for by P&C. These were cut this year as a part of the efficiencies the service has had to make.

Farsley In Bloom £2,960.78

5. We have installed the usual 12 x hanging baskets on lamp posts and 5 x floral troughs on the roadside. These were watered and maintained by Parks & Countryside for the duration. This is what we have done in past years so there shouldn't be any noticeable difference in Farsley.

Pudsey In Bloom £5,001.74

6. We have installed 13 x hanging pots and 35 x barrier troughs around the centre and bus station. We did realise through our investigations however that the hay racks around the leisure centre building that we would normally plant out were not done because at the time of our staff bedding out the hay racks were missing. We did make some enquiries as to where they might be, and it was our intention to find out where they were and plant them out, but they couldn't be found and so have not been included in the usual floral display. Therefore, the claim at Pudsey will be reduced by £400 to reflect this.

New Farnley In Bloom £1,000.00

7. The New Farnley in Bloom group spent £428.00 on their summer bedding and a further order has been fulfilled by our nursery for a further £296.00 for their autumn bedding. A total of £725.00 to date. This project has an end date of March '22 so is still ongoing.

Site based Gardener (SBG) at Tyersal Park and New Farnley Park £13,807.15

8. The site-based Gardener had been in position since 24th May 2021, working a five-day, 37-hour week for 6 months of the year, undertaking gardening duties in Tyersal Park and New Farnley Park.
9. The SBG has provided horticulture enhancements at Tyersal Park and New Farnley Park. The sites were able to receive a higher frequency of visits carrying out additional; grass cutting, pruning, de-littering, emptying of litter bins, removing fly tipping, marking out sports pitches, inspection of play equipment, maintenance of park infrastructure, planting and sweeping paths.
10. These additional visits ensured the team were able to keep the sites maintained to a high standard and ensuring the areas were prepared for winter maintenance. All outputs were met, and P&C were not aware with any reportable issues. The project was monitored constantly by Parks Area Officers. Local ward members received an email from the New Farnley Park Bowling Club praising the work the gardener has done.

Planned Well Being applications to the Community Committee for this financial year 2022/23

11. The following funding applications will be submitted for year 2022/23.

- Site based Gardener (SBG) at Tyersal Park and New Farnley Park £14,114.00
- Calverley in Bloom £3,290.80
- Farsley In Bloom £3,049.60
- Pudsey in Bloom £5,151.80
- New Farnley In Bloom £1,030.00
- Additional litter collections in Pudsey Pk - 10 x weekends £1,183.30

Seasonal Bedding and Floral Decorations Report

12. Members were sent a briefing paper in September 2021 which outlined changes to seasonal bedding displays and city centre floral decorations. This was in response to climate change issues and would take effect from spring 2022 with some preparations commencing during autumn/winter period of 2021.

13. Here I've tried to summarise an already short report to catch the gist of what the proposal sets out to achieve.

14. To help achieve climate change objectives as well as contribute to the medium-term financial plan, proposals were approved at Executive Board in December 2020 to save £134k on the cost of seasonal bedding. Following a consultation exercise early in 2021 there is now a proposal to create over 1 hectare of new pollinator friendly wildflower areas in place of traditional bedding displays.

15. The following table indicates the historic proportion of bedding displays for each type of setting before disruption during the coronavirus pandemic:

Setting	Percentage
Roundabouts	25.0%
Community parks	22.7%
Major parks (Golden Acre, Kirkstall Abbey, Lotherton Estate, Middleton Park, Roundhay Park and Temple Newsam Estate)	17.6%
City centre	13.5%
Highway verges	9.4%
Cemeteries, crematoria, and war memorials	8.3%
Local green spaces and recreation grounds	3.5%

16. The intention is to replace some bedding primarily with wildflower displays but also to include where appropriate the removal of beds, reduction in size of existing beds or perennial planting. The following table sets out how this will be achieved based on the table above.

Setting	Current Proportion of Bedding	Proposed Wildflower Replacement	Comment
Roundabouts	25.0%	25%	Replace with wildflower displays
Community parks	22.7%	12.7%	Mix of bedding and additional wildflower displays
Major parks	17.6%	3.6%	Largely retain bedding with additional wildflower displays
City centre	13.5%	5.8%	Mix of bedding and additional wildflower displays
Highway verges	9.4%	9.4%	Replace with wildflower displays
Cemeteries, crematoria, and war memorials	8.3%	0%	Retain bedding
Local green spaces and recreation grounds	3.5%	3.5%	Replace with wildflower displays as appropriate
	100%	60%	

17. Given the short timescale to complete this work citywide, our operational teams had to implement these proposals straight away, so work is now complete, and the beds have been reduced, replaced, or removed now. However, officers would welcome meetings with ward members about any thoughts and comments they may have for future plans for seasonal bedding in individual parks and greenspaces in their ward.

18. All the planned wildflower beds/meadows will be sown in late spring 2022.

Outer West CC additional area wide gardening resources.

19. Following the recent sub-committee meeting and at the request of the chair, P&C officers have given some thought to additional gardening resources across all three wards in the Outer West Community Committee (OWCC) area.

20. In addition to the year on year support the service receives from the OWCC for an additional gardener to attend to Tyersal Park and New Farnley Park, the service would further benefit if a similar resource was made available in other parks and greenspaces within the OWCC area.

21. Our proposal is;

- 1 x gardener to attend to and be deployed between Farsley Rec, the Cathedral, Town Street and Westroyd Park.
- 1 x gardener to attend to and be deployed between New Wortley Rec and Western Flatts Park.

22. The current costs for 1 x gardener for six months from April to Sept is £14,114.00 so the total cost for these 3 x additional gardeners over a six-month period would be £42,342.00
23. Also, and for the Community Committee's information, as a part of the collaboration work, we have undertaken with the DWP we have engaged 7 x Kickstart placements. These placements were interviewed after showing interest in horticulture. They were chosen from a group of job seekers who were in fear of becoming long term unemployed.
24. One of these placements will be working as part of the Area West team at Farnley Hall for six months. This will add to our resources and aid our work in parks in the Outer West Community Committee areas.
25. Officers of Parks & Countryside would welcome any questions and further discussions about this proposal and any particular issues or concerns members have in their ward parks and green spaces.

Recommendations

26. The Outer West Community Committee is asked to note the contents of the report.

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Report of: Head of Locality Partnerships

Report to: Outer West Community Committee
[Calverley & Farsley, Pudsey, Farnley & Wortley]

Report author: Mike Stevenson – Localities Officer – 07891 277 427

Date: Wednesday 16th February 2022 **To note**

Outer West Community Committee – Anti-Social Behaviour

Purpose of report

1. To bring to the meeting agenda a verbal discussion amongst members on issues relating to anti-social behaviour in the Outer West Leeds area.

Main issues

2. The discussion topic as outlined above is included at the specific request of the Community Committee, to highlight localised issues facing the area wards in respect to anti-social behaviour.
3. The discussion provides an opportunity for members to raise concerns within the Community Committee meeting, and share ideas on possible solutions to reduce incidents of anti-social behaviour.

Recommendations

4. The Outer West Community Committee is asked to note the contents of the report.

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Report of: Head of Locality Partnerships

Report to: Outer West Community Committee
[Calverley & Farsley, Pudsey, Farnley & Wortley]

Report author: Mike Stevenson – Localities Officer – 07891 277427

Date: 16th February 2022 For Decision / to note

Outer West Community Committee - Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2021/22.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer West Community Committee this means that the money for Calverley & Farsley, Pudsey, and Farnley & Wortley will be administered by the Outer West Community Committee.
9. It was agreed at the Outer West Community Committee on the 22nd November 2017 that CIL monies for Calverley & Farsley, Pudsey, and Farnley & Wortley would be spent in the ward it was generated in.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender reassignment, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.

14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and
 - c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.
15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Budget Position 2021/22

16. The Committee is asked to note that since the last Community Committee Meeting on 8th November 2021, the following projects have been approved by DDN:

- I. **Pudsey Window Alarms (CIL/Pud) - £385.00**
- II. **Tyersal Tots (LG) 23.11.21 - £1,173.69**
- III. **Money Buddies Farsley (LG) - £1,816.00**

17. The Committee is asked to note that since the last Committee Meeting on 8th November 2021, 0 projects are highlighted to have been cancelled.

Wellbeing Budget 2021/22

18. The total revenue budget approved by Executive Board for 2021/22 was £94,210.00. **Table 1** shows a carry forward figure of £87,040.08, which includes underspends from projects completed in 2020/21. £41,585.80 represents Wellbeing allocated to projects in 2020/21 and not yet completed. The total revenue funding available to the Community Committee for 2021/22 is therefore £139,664.28. A full breakdown of the projects approved or ring-fenced is available on request.
19. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

20. The Community Committee is asked to note that so far, a total of £106,041.31 has been allocated to Wellbeing ring-fences and projects.

21. The Community Committee is asked to note that there is currently a remaining balance of **£35,407.51** in the Wellbeing Fund. A full breakdown of the wellbeing projects is listed in **Table 1** below.

TABLE 1: Wellbeing Revenue and Projects 2021/22

Wellbeing Fund 2021/22	£
Income: 2021/22	£94,210.00
Balance brought forward from previous year	£87,040.08
Less projects brought forward from previous year	£41,585.80
Total Available 2021/22	£139,664.28
Area wide ring fences 2021/22	£
Small Grants and Skips	£5,000.00
Community Engagement	£1,000.00
CCTV Outer West	£11,000.00
Calverley Xmas Lights	£2,625.00
Farsley Xmas Lights	£6,180.00
Pudsey Xmas Lights	£9,530.00
Rodley Xmas Lights	£1,800.00
Pudsey Carnival / Feast	£2,600.00
Queen's Jubilee	£7,500.00
Total spend: Area wide Ring-Fenced funds	£47,235.00
Approved Wellbeing Projects 2021/22	£
Calverley in Bloom	£3,194.95
Farsley in Bloom	£2,960.78
New Farnley in Bloom	£1,000.00
Pudsey in Bloom	£5,001.74
Site based gardener	£13,807.15
Building Futures Together	£5,545.00
Money Buddies OW	£10,876.00
Lancasterian School Room Project	£2,801.00

Summer Bands in the Park 2022	£3,250.00
WYP – ASB & Speeding Resources	£5,920.00
WYP – Cycle Security	£1,460.00
Tyersal Tots	£1,173.69
Money Buddies Farsley	£1,816.00
Total projects approved	£58,806.31
Total spend: Area ring-fences + approved projects	£106,041.31
Underspend 2021/22	£1,784.54
Wellbeing balance remaining	£35,407.51

Declined Projects

22. Since the last Community Committee Meeting on 8th November 2021, 0 project application have been declined.

Wellbeing Applications for Consideration

23. Since the last Community Committee Meeting on 8th November 2021, there are 2 outstanding Wellbeing applications from the 2021/22 budget to consider:

24. **Project Title:** Parking Buddies Signs

Name of group/organisation: Communities Team (Commissioned Project)

Funding amount requested from Wellbeing: £3,292.50

Match Funding: NA

Wards Covered: Calverley & Farsley, Pudsey, Farnley & Wortley

Start date: Feb 2022

Project description: The project proposes the purchase of further Parking Buddies road safety signs to be utilised by schools in the Outer West Area. 3 sets of 6 signs were funded by the committee in 2019, 1 per ward, and these have proved very popular and effective in reducing anti-social driving near school entrances.

Each sign comes with a base that can be filled with either water or sand for stability, and reflective graphics for added visibility for car drivers and pedestrians, both in the day and at night. This provides added safety for schoolchildren as they arrive and depart school premises, and encourages drivers to slow down, keep the area clear, and not idle their engines near school property.

Pricing options are as follows:

1 set of 6 signs: £1,107.45 (including delivery to 1 UK location) – 1 ward

2 sets of 6 signs: £2,205.00 (including delivery to 1 UK location) – 2 wards

3 sets of 6 signs: £3,292.50 (including delivery to 1 UK location) – 3 wards

Community Committee Priorities: Best City for Communities, Best City for Children and Young People

25. **Project Title:** Money Buddies (Swinnow CC Additional Sessions)

Name of group/organisation: Money Buddies

Funding amount requested from Wellbeing: £1,239.00

Match Funding: £481.00

Wards Covered: Pudsey

Start date: Wc 21st Feb – March 31st (5 sessions)

Project description: To provide an additional 5 Money Buddies sessions based at Swinnow Community Centre in Pudsey ward, between week commencing 21st February 2022 and 31st March 2022.

To provide face to face support for clients who have unmanageable debt situations, require emergency debt advice, support with understanding and claiming benefits and to develop skills, confidence and certainty by supporting development of financial resilience coping skills in addition to supporting clients who may not be in debt yet seek to improve their financial skills and or circumstances.

Community Committee Priorities: Best City for Communities, Best City for Health & Wellbeing, Best City for Business.

Youth Activities Fund Position 2021/22

26. The total available for spend in the Outer West Community Committee in 2021/22, including carry forward from previous year, is £69,371.02.

27. The Community Committee is asked to note that so far, a total of £34,981.00 has been allocated to projects and ring-fences, as listed in **Table 2**.

28. The Community Committee is also asked to note that there is a remaining balance of **£35,489.30** in the Youth Activity Fund. A full breakdown of the projects is listed in **Table 2** below.

TABLE 2: Youth Activities Fund 2021/22

YAF Revenue and Projects 2021/22	£
YAF Income 2021/22	£43,230.00
Carried forward available from previous year 2020/21	£26,141.02
Total available budget for financial year 2021/22	£69,371.02
YAF Ring-fences Approved	
Youth Summit	£1,500.00

DAZL Outer West Programme 2021/22	£3,427.50
Andy's Youth Project	£2,400.00
Total YAF Ring-fences 2021/22	£7,327.50
Approved YAF Projects 2021/22	£
West Leeds Activity Centre – OW Activity Programme	£6,600.00
Farnley Youth Project	£1,600.00
Farnley Football Project	£770.00
Mini Breeze OW	£10,948.50
Pudsey Youth Café	£2,260.00
Air Cadets – Band Camp	£600.00
Youth Service – Summer Targeted Programme	£1,500.00
Youth Service – Mini Summer Sports Programme	£900.00
Music Box – Beats on the Street	£2,475.00
Total spend against projects	£25,178.50
Total spend (Ring-fences and projects)	£34,981.00
Underspend 2021/22	£1,099.28
Remaining YAF Balance 2021/22	£35,489.30

YAF Applications for Consideration

29. Since the last Community Committee Meeting on 8th November 2021, there are no outstanding YAF applications from the 2021/22 YAF budget to consider.

Monitoring Information

30. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

31. Detailed below is project monitoring that the Communities Team has received since the last meeting of the Community Committee in November 2021:

West Leeds Activity Centre: Outer West Activity Programme 2021

32. During 2021, the West Leeds Activity Centre provided 20 activity experience sessions to young people aged 8-15 from priority estates in the Outer West area.

33. Young people from schools, youth service, sports clubs and youth clubs were involved in activities that included Go-karting, climbing walls, assault courses, bushcraft skills and water slides.
34. The sessions engaged with 179 young people from the Outer West area, gaining access to activities they would not normally be able to do. By taking part in sessions, more young people enjoyed physical activity, encouraging in them a healthier and more active lifestyle.



Outer West Youth Service Targeted Provision

35. Throughout summer and autumn, the West Leeds Youth Service provided a schedule of activities aimed at young people otherwise likely to fall into anti-social behaviour. These participants were identified through referrals from school clusters, social care contacts, and directly from schools themselves. Increased youth engagement enabling young people to have a say in the services aimed at them.
36. Activities through this programme included day trips to Bolton Abbey, bushcraft skills sessions, and canoeing/kayaking sessions. These sessions were well attended, and designed to encourage teamwork, positive relationships, and increased engagement with youth support workers.
37. Following further consultation with the Outer West Community Committee, an unexpected underspend on the project was further utilised, with additional sports sessions and a trip to an indoor skateboard park arranged. These additional sessions were also well attended and well received by participants, building on positive feedback from the Mini Summer Sports Programme.



Small Grants & Skips Budget 2021/22

38. The Community Committee approved a small grants & skips budget of **£5,000.00** for 2021/22. To date the Committee has allocated **£4,980.94** through small grants and skips. There is currently a remaining balance of **£19.06**. Members are asked to note the small grants & skips allocation outlined in **Table 3** below.

TABLE 3: Small Grants & Skips 2021/22

Project	Date	£
PHAB Club SG	30.03.21	£338.24
SpinStar Twirlers Majorettes SG	08.06.21	£500.00
Leeds Walking Football SG	06.07.21	£500.00
Calverley Cricket Club Nets SG	05.07.21	£500.00
Traditional Daido Karate SG	05.07.21	£432.00
Gymnastics Elite SG	11.08.21	£500.00
Pudsey Scarecrow Festival SG	31.08.21	£500.00
Kids N Co SG	22.09.21	£130.45
Crimbles Allotment Association Pudsey SK	15.04.21	£221.59
Calverley Gatescroft Allotment C&F SK	24.04.21	£394.26
Tyersal Residents Association Pudsey SK	30.04.21	£152.45
Pudsey Scarecrow Festival SK	04.09.21	£152.45
St Johns Community clean-up SK	19.08.21	£152.45
Pudsey Meadowhurst Gardens SK	01.10.21	£184.11
Pudsey Ryecroft Gardens SK	11.10.21	£152.45
Scott Street Pudsey SK	03.09.20	£170.49
Current Total Spend 2021/22		£4,980.94
Balance Remaining 2021/22		£19.06

39. Since the last Community Committee Meeting on 8th November 2021, there are 0 outstanding Small Grant Applications from the 2021/22 budget to consider.

Capital Budget 2021/22

40. The Community Committee is asked to note that there is a current Capital budget of **£23,239.00** available to spend. Members are asked to note the Capital allocation outlined in **Table 4** below.

TABLE 4: Capital Budget

	Total	Calverley & Farsley	Farnley & Wortley	Pudsey
Starting budget 2021/22	£26,238.00	£9,822.36	£10,575.26	£5,658.38
Injection 1 May 2021/22	£11,100.00	£3,700.00	£3,700.00	£3,700.00
Injection 2 Nov 2021/22	£3,100.00	£1,033.00	£1,033.00	£1,034.00
Total Budget Available 2021/22	£40,438.00	£14,555.36	£15,490.26	£10,392.38
Farnley Falcons ARLFC	£5,000.00		£5,000.00	
Lancasterian School Room Heating	£2,199.00		£2,199.00	
C&F Farsley Cenotaph Restoration	£10,000.00	£10,000.00		
Total Remaining Budget	£23,239.00	£4,555.36	£8,291.26	£10,392.38

41. Since the last Community Committee Meeting on 8th November 2021, there are 0 outstanding Capital applications from the 2021/22 budget to consider.

Covid Funding

42. **Table 5** below provides the Community Committee with an up-to-date balance statement on the Outer West Covid-19 Discretionary Funds. The committee is asked to note the contents of the table.

TABLE 5: Outer West Covid-19 Discretionary Fund – Balance Statements

Pudsey	Amount	Accumulative Balance spent	Accumulative balance remaining
Pudsey Parish Centre	£2,500.00	£2,500.00	£7,500.00
Swinnow Community Centre	£2,500.00	£5,000.00	£5,000.00
Pudsey Live at Home Scheme	£1,000.00	£6,000.00	£4,000.00
Bramley Elderly Action	£300.00	£6,300.00	£3,700.00
Swinnow Community Centre	£1,500.00	£7,800.00	£2,200.00
Pudsey House Gazebos	£1,700.00	£9,500.00	£500.00
Swinnow Community Centre	£500.00	£10,000.00	£0.00
Calverley & Farsley	Amount	Accumulative Balance spent	Accumulative balance remaining
Farsley Live at Home Scheme	£1,000.00	£1,000.00	£9,000.00
Farsley Live at Home Scheme	£1,000.00	£2,000.00	£8,000.00
Pudsey Parish Centre	£2,000.00	£4,000.00	£6,000.00
Leeds Samaritans	£500.00	£4,500.00	£5,500.00

Calverley Rotary Club	£1,000.00	£5,500.00	£4,500.00
Farsley Live at Home Scheme	£1,000.00	£6,500.00	£3,500.00
Farsley Rosslyn Chair	£375.00	£6,875.00	£3,125.00
Calverley Rotary Club	£2,500.00	£9,375.00	£625.00
Farnley & Wortley	Amount	Accumulative Balance spent	Accumulative balance remaining
Armley Helping Hands	£2,500.00	£2,500.00	£7,500.00
Armley Helping Hands	£2,500.00	£5,000.00	£5,000.00
Armley Helping Hands	£2,500.00	£7,500.00	£2,500.00
Armley Helping Hands	£2,500.00	£10,000.00	£0.00
Outer West CC Total		Total Balance Spent	Total Balance Remaining
		£29,375.00	£625.00

Corporate Considerations

Consultation and Engagement

43. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

44. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

45. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

46. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

47. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

48. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

49. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

50. Members are asked to note/discuss/consider:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Large Grant proposals for consideration and approval (Paragraphs 23-25)
- c. Details of the Youth Activities Fund (YAF) position (Table 2)
- d. YAF proposal for consideration and approval (Paragraph 29)
- e. Details of the Small Grants & Skips Budget (Table 3)
- f. Details of the Capital Budget (Table 4)
- g. Details of the Covid-19 Discretionary Fund Budget (Table 5)



Report of: Head of Locality Partnerships

Report to: Outer West Community Committee
[Calverley & Farsley, Pudsey, Farnley & Wortley]

Report author: Mike Stevenson – Localities Officer – 07891 277 427

Date: 16th February 2022 For recommendation

Outer West Community Committee – 2022/23 Ring-fences and Project Applications

Purpose of report

1. This report presents to the Outer West Community Committee project applications received for the upcoming financial year 2022/23 that are able to commence at the start of the new financial year (April 1st 2022).
2. The report also provides the Outer West Community Committee with a list of projects that the Committee regularly approves on a yearly basis, for recommendation to ring-fence funds for the upcoming financial year 2022/23.

Main Issues

Wellbeing Applications for financial year 2022/23

3. **Table 1** below provides the Committee with a list of **Wellbeing** applications received for the financial year 2022/23, that are able to commence activities from 1st April 2022. The Committee is asked to consider each application.

TABLE 1: Wellbeing Applications Received for Financial Year 2022/23

Project Name	Organisation / Details	Amount Requested
1. Calverley in Bloom 2022	<p>Organisation: Parks & Countryside Ward: Calverley & Farsley Project Summary: Building upon previous year's floral display delivered within Calverley, the scheme will provide floral features (hanging baskets) to enhance the village centre. The 28 hanging pots will be located at the following sites: - Victoria Street (6), Thornhill Street (8), Rushton Street (2), Calverley Park (12). The contribution will add value to floral displays in Calverley and link in with wider In Bloom displays across the city.</p> <p>The display will be maintained and watered by Parks & Countryside.</p>	£5,757.99
2. Farsley in Bloom 2022	<p>Organisation: Parks & Countryside Ward: Calverley & Farsley Project Summary: Building upon previous years floral display delivered within Farsley, the scheme will provide floral features to enhance the village centre including</p> <ul style="list-style-type: none"> • Hanging baskets on lamp posts • Floral troughs on the roadside. <p>The contribution will add value to floral displays in Farsley and link in with wider In Bloom displays across the city.</p> <p>The display will be maintained and watered by Parks & Countryside</p>	£3,049.60
3. New Farnley in Bloom 2022	<p>Organisation: Parks & Countryside Ward: Farnley & Wortley Project Summary: For the purchase of plants to the value of £1,000 from the Parks and Countryside Nursery in order to continue Farnley in Blooms additional seasonal planting to the many planters situated on public areas around New Farnley.</p>	£1,000.00
4. Pudsey in Bloom 2022	<p>Organisation: Parks & Countryside Ward: Pudsey Summary: Building upon previous years floral display delivered within Pudsey, the scheme will provide floral features to enhance the village centre including</p> <ul style="list-style-type: none"> • Hanging pots • Barrier troughs • Long hay racks 	£5,151.79

	<p>The contribution will add value to floral displays in Pudsey and link in with wider In Bloom displays across the city.</p> <p>The displays will be maintained and watered by Parks & Countryside.</p>	
5. Additional Gardener Recourse	<p>Organisation: Parks & Countryside Ward: Pudsey, Farnley & Wortley Summary: This application seeks funding for the provision of additional area resource staff to be based in Tyersal Park and New Farnley Park. The member of staff will be working 41 hours per week, for six months of the year. The duties they will be undertaking will include grass cutting, pruning, de-littering, emptying of litter bins, removing fly tipping, marking out sports pitches, inspection of play equipment, maintenance of park infrastructure, planting and sweeping paths.</p>	£14,114.00
6. Pudsey Park Weekend Littering	<p>Organisation: Parks & Countryside Ward: Pudsey Summary: This application seeks funding for the provision of additional littering at Pudsey Park during warm sunny weekends covering the months of September – March for up to 10 weekends. The cost per weekend for Saturday (£50.71) and Sunday (£67.62) would be £118.33, a total of £1,183.30 for 10 weekends. If this additional resource is not required for the full 10 weekends, then unused funding can be returned or used against Pudsey Park.</p>	£1,183.30
7. Building Futures Together	<p>Organisation: Building Futures Together Project: Rock up to do a Mockup Wards: Calverley & Farsley, Pudsey, Farnley & Wortley Match Funding: £0 Project Summary: Following on from the 2021 summer programme this project will build our relationships developed within the Outer West Leeds community. Based in a live business setting the sessions introduce young people to the industry by taking part in various exercises including plumbing, electrical and fabrication activities. The sessions provide support for employability amongst young people, especially for those who may be drawn into Anti-social behaviour, crime or those young people seeking employment after Criminal Justice.</p> <p>The programme intends to run in the school holidays from our facility in Pudsey, on Tuesdays and Thursdays (from Tuesday 05th April 2022 to Thursday 23rd February 2023). 20 sessions in total, allowing for a total of 160 students to take part.</p>	£12,000.00
8. TCV Outdoors	<p>Organisation: TCV Project: Outdoor and Active in Pudsey & Calverley</p>	£4,374.36

and Active Pudsey and Calverley	<p>Wards: Calverley & Farsley, Pudsey</p> <p>Match Funding: £1,561.11</p> <p>Project Summary: TCV will be running environmental activity tasters in conjunction with the social prescribing sessions and support provided by Robin Lane and Hill Foot surgeries. After discussion with lead staff at Hill Foot and with Robin Lane Wellbeing Hub these will be:</p> <p>6 lead sessions in Calverley based from the Methodist Church these will be targeted at men with a mix of woodland exploration, whittling, toasting, and cooking around a fire, encouraging them to come together talk and reduce social isolation</p> <p>6 staff lead gardening sessions to enable Pudsey Wellbeing Centre to relaunch its gardening group. The sessions will encourage new members to join, to create a plan and diary for the whole year and also to consider what growing they can do at home.</p>	
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4. **Table 2** below provides the Committee with a list of **YAF** applications for the financial year 2022/23 that have been received, that are able to commence activities from 1st April 2022. The Committee is asked to consider each application.

TABLE 2: YAF Applications Received for Financial Year 2022/23

Project Name	Organisation / Details	Amount Requested
1. Pudsey Youth Café	<p>Organisation: Pudsey Wellbeing Charity</p> <p>Project: Pudsey Youth Café</p> <p>Match Funding: £4,427.00</p> <p>Ward: Pudsey</p> <p>Date: 1st April 2022 – 31st March 2023</p> <p>Summary: Pudsey Youth Café has been running since January 2017 opening its doors on Wednesday evenings from 6:30pm-8:00pm exclusively for young people. The weekly sessions include a meal, group activities, and a number of workshops throughout the year. The aim is to create an active, safe space for young people in the locality.</p>	£2,560.00
2. 6 th Wortley Brownies	<p>Organisation: 6th Wortley Brownies</p> <p>Project: Pack Holiday Winmarleigh Hall</p> <p>Match Funding: £2,401.20</p> <p>Ward: Farnley & Wortley</p> <p>Date: 10th June – 12th June 2022</p> <p>Summary: The pack will be taking 25 girls aged 7 - 13 away for a weekend of adventurous activities at Winmarleigh Hall. The aim is for a weekend of challenge and teambuilding and in the countryside. The staff will be 4 adult Unit Girl guiding leaders. Funding is requested to cover the cost of the coach hire.</p>	£1,050.00

<p>3. 6th Wortley Guides</p>	<p>Organisation: 6th Wortley Guides Project: Trip to Dorset Match Funding: £2,862.00 Ward: Farnley & Wortley Date: 28th July to 31st July 2022 Summary: 6th Wortley Guide Unit was 70 years old in 2020 and we'd originally planned the trip as a celebration however Covid put our plans on hold until 2022. We will be taking up to 24 Guides and Rangers (aged 10 to 17) to Dorset and Brownsea Island, the home of camping for Scouting and Guiding. Funding is requested to help cover part of the cost of the coach hire for the trip.</p>	<p>£1,200.00</p>
<p>4. Youth Service – Farnley Youth Club</p>	<p>Organisation: Youth Service Project: Farnley Youth Club Match Funding: £10,000 Ward: Farnley & Wortley Date: April 2022 – April 2023</p> <p>Summary: To continue running the successful Friday evening youth provisions which is enjoyed by more than 35 young people per week.</p> <p>The aim of the Farnley Youth Project is to provide a safe place for all young people to enjoy social and leisure activity that is stimulating, diverse and engaging for youth aged 11- 17yrs.</p> <p>The aim is to challenge, engage and facilitate youth to make responsible decisions. Ensure youth develop into confident, responsible members of the community and have lots of fun on the way.</p> <p>This will be based at Hillside Community Centre and run two sessions each Friday: Intermediates 16:00 -18:00, Seniors 18:30 – 20:30, and funding requested will cover rent costs for the year.</p>	<p>£3,000.00</p>
<p>5. Youth Service – Farnley Football Project</p>	<p>Organisation: Youth Service Project: Farnley Football Project Match Funding: £0 Ward: Farnley & Wortley Date: 28th April 2022 – 20th October 2022</p> <p>Summary: Building on the success of previous years football projects we hope to re-start in April this year. The aim is to provide a positive, healthy outdoor activity open to all young people aged 11 – 17 years of age.</p>	<p>£1,000.00</p>

	<p>Our aim is to challenge, engage and facilitate young people to make responsible decisions. It is also to ensure young people develop into confident, responsible members of the community and have lots of fun on the way.</p> <p>Sessions to take place: Wednesday evenings 17.15 to 18:45 on Farnley Recreational Ground, with a qualified coach and youth worker.</p>	
6. Youth Service – Mini Summer Sports Programme	<p>Organisation: Youth Service Project: Mini Summer Sports Programme Match Funding: £720.00 Ward: Calverley & Farsley, Pudsey, Farnley & Wortley Date: 28th April 2022 – 20th October 2022</p> <p>Summary: To deliver 16 x 1.5 hour sport sessions across Farsley, Calverley, Pudsey Wards and Farnley (Hainsworth Park, Calverley Park, Swinnow Moor and Farnley Rec). 4 sessions per week for 4 weeks commencing Wednesday 3rd August.</p> <ul style="list-style-type: none"> • 3/10TH/17TH/24TH/ X 2 sessions 14:30 – 16:00 11:00 - 12:30 • 5th/12th/19th/26th/ x 2 sessions 11:00 – 12:30 and 13:30 – 15:00 <p>Each session to cater for up to 20 young people an any one time At least 2 sports on offer per session e.g. football and field events such as foam javelin or Frisbee target game.</p>	£720.00
7. Youth Service - Summer Holiday Targeted Provision	<p>Organisation: Youth Service Project: Summer Holiday Targeted Provision Match Funding: £1,440 Ward: Calverley & Farsley, Pudsey, Farnley & Wortley Date: 28th April 2022 – 20th October 2022</p> <p>Summary: The Outer West Youth Service Team aims to work in partnership with the Clusters to deliver targeted summer youth provision. The main objective would be to enable some of the most hard to reach and vulnerable young people to access positive activities. This project adopts a much more targeted approach, to tackle some of the highlighted priorities of youth nuisance and improving support where there are additional health needs.</p> <p>Funding will be used for:</p> <ul style="list-style-type: none"> • 4-week Accredited Canoeing and Kayaking Course @ Yeadon Tarn Sailing Centre • x 2 Outdoor Challenge Activity (2 full day) • x 1-day trip to The Yorkshire Dales 	£1,500.00

Wellbeing Ring-fences for 2022/23

5. **Table 3** below provides the Committee with a list of **Wellbeing Ringfences** for projects that reoccur each year and have been funded in recent years by the Committee. The Committee is asked to consider each project with the option to ring-fence funding for the upcoming financial year 2022/23:

TABLE 3: Wellbeing Rolling Projects / Ring-fence Considerations for Financial Year 2022/23

Project Name	Organisation	£
Small Grants & Skips	Internal Ring-fence	£5,000.00
Community Engagement	Internal Ring-fence	£1,000.00
Outer West CCTV	Leedswatch	£11,000.00
Calverley Xmas Lights	Leeds Lights	£2,704.00
Farsley Xmas Lights	Leeds Lights	£7,899.00
Pudsey Xmas Lights	Leeds Lights	£9,816.00
Rodley Xmas Lights	Leeds Lights	£1,494.00
Pudsey Carnival	Pudsey Carnival Committee	£2,600.00

YAF Ring-fences for 2022/23

6. **Table 4** below provides the Committee with a list of **YAF Ringfence** for projects that reoccur each year, and have usually been funded by the Committee. The Committee is asked to consider each project with the option to ring-fence funding for the upcoming financial year 2022/23:

TABLE 4: YAF Rolling Projects / Ring-fence Considerations for Financial Year 2021/22:

Project Name	Organisation	£
Youth Summit	Internal Ring-fence	£1,500.00
DAZL Outer West Programme	Dance Action Zone Leeds	£3,427.50
Andy's Youth Project	Youth Service	£2,400.00
Farsley Festival	Farsley Community Initiative	£4,350.00
Outer West Activity Programme	West Leeds Activity Centre	£6,600.00
Breeze	Mini Breeze x 3	£10,948.50

Recommendations

7. Members are asked to note/discuss/consider:
 - a. Wellbeing applications for consideration for financial year 2022/23 (Table 1)
 - b. YAF applications for consideration for financial year 2022/23 (Table 2)
 - c. Wellbeing ring-fences for consideration for financial Year 2022/23 (Table 3)
 - d. YAF ring-fences for consideration for financial Year 2022/23 (Table 4)



Report of: Head of Locality Partnerships

Report to: Outer West Community Committee
[Calverley & Farsley, Pudsey, Farnley & Wortley]

Report author: Mike Stevenson – Localities Officer – 07891 277427

Date: 16th February 2021 **To note**

Outer West Community Committee - Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues

Cleaner Neighbourhoods Team – Update from Sharron Almond (Area Manager)

COVID-19 update

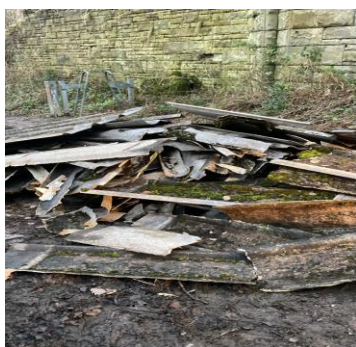
3. At the time of completing this report and since the last report in September 2021 to Jan 2022, West CNT have had 11 Staff who self-Isolated and for the same period we have had 14 Staff tested positive for COVID. Annual Leave and some general sickness absences are still affecting some of the service delivery.

General Staffing

4. We have had some new colleagues who have started including a new Chargehand and Assistant Chargehand into Zone 15 which is Pudsey, Calverley, Farsley, Farnley & Wortley.

I am reviewing and will continue to look at how best to deploy resources into the area to effectively deliver the services we provide.

5. We still have a vacancy to fill for 3 days and the advert for this is scheduled to go live next week. A further Monday – Friday Environmental Operative has been offered a post within Zone 15 and subject to references will start with us early February 2022.
6. Conversations are taking place regarding the Bawns and we are looking to deploy some existing Enforcement resource to assist with the ongoing issues with waste in gardens, Fly tipping, abandoned vehicles, contaminated bins, missed refuse collections etc. and I will update the Committee as soon as we have an action plan in place on how our services can best tackle the issues.



Tyersal Lane Fly-tipping Asbestos



Tyersal Lane- Fly Tipping



Bonfire Night – Arson Risk Waste removal
Referred to Specialist Enforcement Team

7. Over the last few weeks, we have used some additional resource from other teams to assist with some of the larger cutting jobs, path clearances and de leafing to help the team catch up.
8. The new chargehand Sally-Anne Ridley is now in place on shift 2 and has hit the ground running and she is very keen to make a difference which is a credit to her hard work and determination to make the area cleaner and better for us all. Russell Hirst started as the Assistant Chargehand last week and is keen to understand the area and deliver the service.

Street Cleansing

9. We have fitted the additional bins in the Pudsey area which were paid for by Councillor Seary.
10. We have also completed some large cutting and ginnel jobs.
11. De-leafing has been difficult at times due to staffing levels and break downs of vehicles and plans to change and improve this for next year are in hand. It was my first De- leafing in the

area, and I could see some changes to the maps were needed. The knowledge of the current team working within that area has been key.

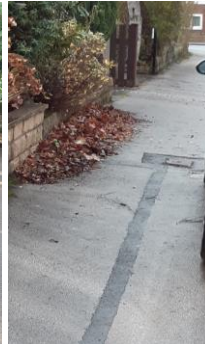
12. I have inspected the area and visually noted streets and locations of importance; I have now arranged for the maps to be updated and I have added a lot of streets which were missing off the maps that needed to be swept. With the help and support of the Councillors and other local community groups letting me know of streets that needed to be swept we are in the final stages of completion.



Pudsey De-Leafing



Delph De leafing - Lane Pudsey



Calverley De-Leafing



Enforcement

13. Enforcement are officers carrying out site visits but still aware of social distancing and not entering properties unless necessary. Enforcement Officers are still working remotely but visiting the office regularly and are in contact with Team Leaders.

14. There are still some delays in hearing court cases. Most cases I believe are still being dealt with and some recent results have been disappointing.

15. We have also had an increase of Waste in gardens and localized Fly-tipping which our officers are dealing with, we are also experiencing some delays in work in-default in some ongoing cases which we are working with our contractors to resolve.



Bawn Gardens WIG -ongoing



Bawn Walk – works for housing to carry out property repairs



Service information

16. There have been several changes at management level, these reductions were made to effectively manage and deliver the financial savings across environmental services as part of the 2021/ 2022 budget:

- Stacey Rockcliffe leads the CNT Citywide: Stacey can be contacted on: stacey.rockcliffe@leeds.gov.uk tele: 07562 439 539
- Victoria Whalley is the West Area Manager: Victoria can be contacted on: victoria.whalley@leeds.gov.uk tele: 07891 279 600.
- Sharron Almond is the Outer West Team Leader. Sharron has responsibility for street cleansing and enforcement. Sharron can be contacted on: sharron.almond@leeds.gov.uk tele: 07891 272746.
- Johanna Taylor – Enforcement Officer. Johanna can be contacted on 0113 3782145 or 07891 272749. Johanna.Taylor@leeds.gov.uk

Community work

17. We have work being completed across Outer West with the support of the various Litter Free Groups and their hard work and dedication is greatly appreciated by all the CNT team.

18. We will continue to support this work by providing purple bags to community groups which are delivered by our CNT staff and myself to the nominated bag holders and then collecting the waste, when left at the side of serviceable litter bin.

19. We have provided additional equipment for volunteer groups, which has been a huge success. We will continue to support our local community groups and individuals where needed.

Gully Cleansing – Update from Eleanor Jordan (Highways Maintenance Area Officer (Drainage))

Covid 19

20. Since my last update in October the Gully Cleansing Team, which usually functions with 20 operatives (10 teams) across two shifts, has been operating with Covid-19 measures in place in line with government guidance. Not all of the operatives are fully vaccinated, meaning these individuals still have to isolate if they come into contact with someone with symptoms.

Staffing

21. I currently have two vacancies, and one operative on light duties meaning they are not able to undertake gully cleansing activities. This results in us currently having 85% of staff at work. We have just interviewed for the attendant vacancy and have an individual

undertaking a trial with us tomorrow; and the driver's vacancy is currently being advertised and is due to close on 31st January. We do have internal interest for the latter post from our immediate team and if successful it would mean we will have another attendant vacancy to fill.

22. I do have a rolling advert for gully tank attendants and have received three new applications since the shortlisting process so recruiting another attendant shouldn't be quite as time consuming as the last couple of exercises have been.

Cyclical Clean

23. We remain 6 weeks behind schedule as a direct result of the ongoing pandemic, spending 5 months at 40% capacity in 2020, and operating at 85% capacity since August last year. Since my last update we have averaged less than 60% of teams at work daily due to annual leave, sickness, drivers undertaking winter maintenance duties and the vacancies. There are spending restrictions in place meaning I am having to use overtime to make up teams sparsely.

24. I appreciate that since my last report there have only been minimal changes to gully cleansing figures for the Outer West wards. This is because our main focus has been to get into the wards in the other parts of the City that have had very little attention in the last 2.5 years. However, we are now entering our final two wards so we will start to see some movement in the number of gullies left to attend within the Outer West over the next couple of months.

25. This delay also means cycle four will also be delayed by approximately 6 weeks.

Planned Works

26. Stanningley Bypass, which equates to 418 gullies in all three Outer West wards, is scheduled for a full closure at the end of February, early March. The closure application has been submitted and our external Traffic Management partner has been notified of the dates. I will be in touch separately with further information once this closure application has been approved. I have invited other partners to utilise the closure. Both of my contractors will also be on site meaning that any stuck/broken lids and non-runners will be freed/replaced/investigated during the closure.

New Supervisor

27. You should have all received my email advising that I recruited Baz Ali to my substantive post as Operations Supervisor for Gully Cleansing, which I'm sure you'll all agree is excellent news! Baz brings a wealth of Operations knowledge. He's been in post just over three weeks now and is getting to grips with our Gully Smart software and managing a city-wide service as opposed to a zonal one. I know you have all worked closely with Baz

previously when he was the CNT Team Leader for Outer West and he already has solid working relationships and mutual respect with/for you all.

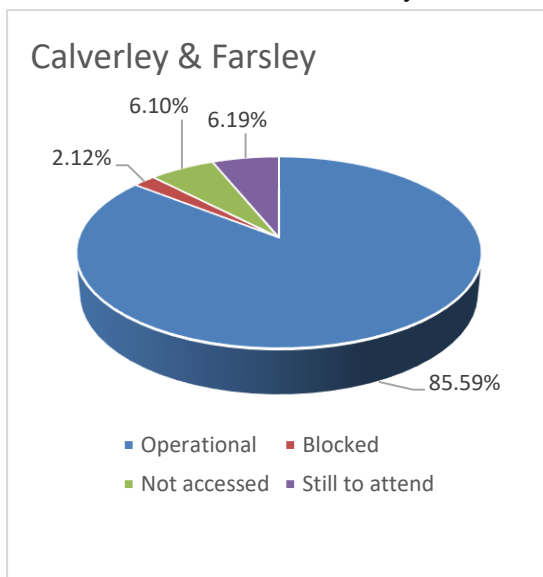
28. When Baz is up to speed I will utilise his traffic management knowledge and start to tackle the non-runners that our contractors cannot access for safety reasons. Over the course of the next 12 months, we should start to see these figures decrease.

29. Baz's arrival also means I will be able to fully devote myself to my new role as Highways Maintenance Area Officer for Drainage now that I'm not responsible for the day-to-day management of the gully cleansing service. This means I will be able to better plan the cyclical cleanse and concentrate on reducing the number of non-runners we have across the entire city.

Ward Updates

Calverley & Farsley – 4441 gullies

30. This ward has been visited in Cycle 3.

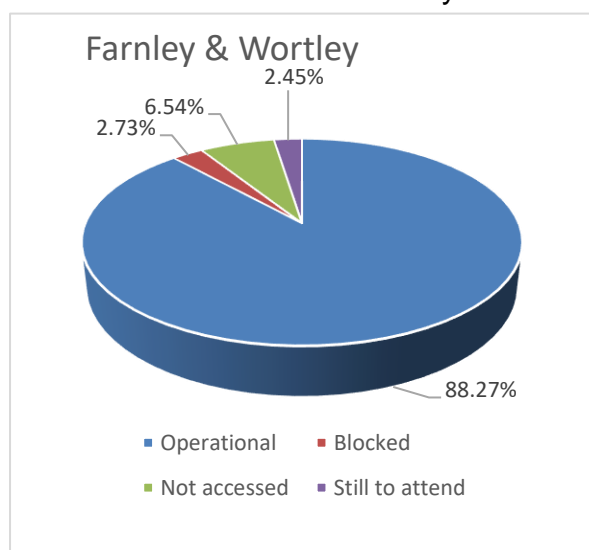


Of the 2.12% (94 gullies) blocked:

Fault Description	No Traffic Management Required	Traffic Management Required	Totals
NOT KNOWN	1	0	1
CCTV survey	2	0	2
Clean	2	0	2
Connection excavation	32	6	38
Cover replacement	0	2	2
External problem report	6	1	7
Investigate	0	17	17
Jetting	0	3	3
Main line clean	9	4	13
Pot design change	4	1	5
Rectify unknown fault	2	0	2
Release lid	0	1	1
Root cutting	0	1	1

Farnley & Wortley – 4645 gullies

31. This ward has been visited in Cycle 3.

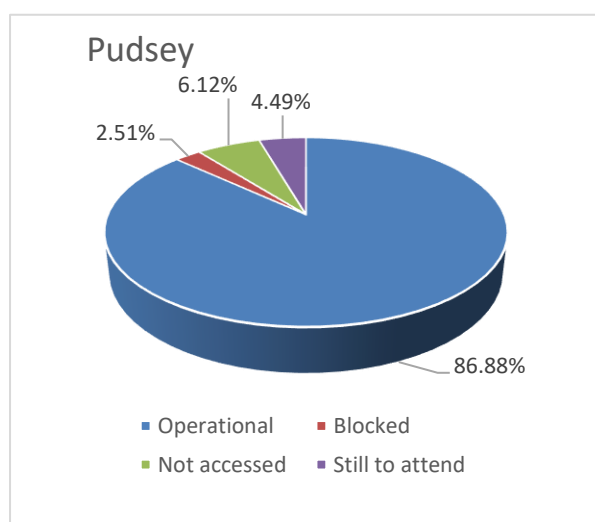


Of the 2.736% (127 gullies) blocked:

Fault Description	No Traffic Management Required	Traffic Management Required	Totals
Clean	9	4	13
Connection excavation	57	7	64
Cover replacement	0	2	2
External problem report	6	1	7
Investigate	1	15	16
Main line clean	2	3	5
Pot design change	2	4	6
Rectify unknown fault	13	0	13
Root cutting	1	0	1

Pudsey – 3629 gullies

32. This ward has been visited in Cycle 3.



Of the 2.51% (921 gullies) blocked:

Fault Description	No Traffic Management Required	Traffic Management Required	Totals
Clean	4	1	5
Connection excavation	48	5	53
Cover replacement	0	1	1
Dig out	0	1	1
External problem report	7	0	7
Hedge cutting	3	0	3
Investigate	0	1	1
Main line clean	3	1	4
Pot design change	7	2	9
Rectify unknown fault	3	1	4
Refer to client	0	2	2
Root cutting	1	0	1

33. If you require any further information please do not hesitate to contact me.

Eleanor Jordan – Eleanor.jordan@leeds.gov.uk 0759521106

Environmental and Community Safety Sub-Group

34. The latest Outer West Environmental and Community Safety Sub-Group took place via Microsoft Teams on 6th January 2022, following a reschedule from December. The meeting was attended by officers from both Parks & Countryside and Housing.
35. Parks & Countryside provided the group with an update on the Wellbeing projects approved by the Committee in 2021, and also developments on all the current / recent case work affecting Outer West. This included the recent completion of natter benches, Farsley War Memorial maintenance work, and the refurbishment of the play area at Pudsey Park.
36. The group used this opportunity to discuss potential plans for the upcoming year, including In Bloom groups and options for additional gardener resources.
37. The Housing team updated the Sub-Group on a variety of workstreams, including progress with the Green Guardian Scheme, fly-tipping initiatives in the Bawns, and changes to the bin collection system at Valley Road Flats.

Community Safety – Update from Inspector Phillip Gill (West Yorkshire Police)

38. Since the last meeting an application was made from WYP to the Outer West Community Committee for some funding to assist in additional patrols to target anti-social behaviour and speeding across Outer West. I am delighted that we were successful in that application and have already achieved some positive results. On top of this, funding was secured from the Violent Reduction Unit to assist in providing extra resources to tackle violent crime across the whole West, including the Outer area.
39. The below are the current priorities for the 3 wards, however these can be reviewed and altered if there is a wish from the local community.

Pudsey

40. Priorities for Pudsey ward:

- Anti-social behaviour in and around Pudsey Bus Station and the nearby vicinity.
- Anti-social behaviour and drug dealing in Queens Park.
- Anti-social driving and offences relating to the fatal 4.

Calverley & Farsley

41. Priorities for Calverley & Farsley ward:

- To target the use of anti-social, off road motorcycles and quad bikes in Calverley & Ravenscliffe Woods, by working in Partnership with Bradford East NPT, Operation Steerside & Leeds Off Road Bike Team. Officers will utilise Anti-Social Behaviour & Road Traffic legislation in a zero tolerance enforcement style.
- To target speeding & anti-social motorists on Bradford Road from Dawson's Corner to Thornbury Roundabout, by conducting hi visibility patrols of the road and the deployment of ProLaser to capture & deter offending.
- To tackle residential burglaries by conducting hi visibility patrols, targeting & disrupting known offenders and delivering of crime prevention advice to residents.

Farnley & Wortley

42. Priorities for Farnley & Wortley ward:

- Anti-social behaviour on the Whincovers/Butterbowls
- Anti-social behaviour and drug dealing on the Heights
- Drug dealing on and in the surrounding areas of Cow Close Road

43. Over the last few months, we have used funding from the VRU to increase patrols around the Lowtown area of Pudsey to tackle the increase in violent offences on a weekend. I am pleased to report that these patrols have worked, and we have seen a reduction in calls for service.

44. We have also had some real focus on the ASB across the centre of Pudsey and worked with partners including youth services to prevent ASB. This partnership working along with some positive action against key offenders has clearly made a difference to the ASB and this focus will continue in the build up to the summer months.

45. We have used the funding from the OWCC to increase our proactive work around traffic related offences and we have seen a number of traffic reports submitted for offences including speeding, no seatbelt and using a mobile phone. Since the beginning of November, across the 3 wards we have made 22 arrests for offences of drink/drug driving.

46. We continue to target drug dealers and have expected a number of warrants resulting in positive outcomes. On the 20th January 2022, a warrant was executed at a property in Farnley that resulted in the seizure of a large quantity of drugs and cash. A male and female were charged and remanded to custody for the offence.

47. We also continue to issue crime prevention advice to local residents across the Outer West and have visited a number of addresses, handing outdoor and window alarms. We have also held some events to secure mark bicycles to try and prevent the theft of these.

48. As well as issuing crime prevention advice, we have made a number of arrests of burglary offences across the wards. In December 2021 a 36-year-old local male was sentenced to 33 months in prison for Burglary offences.

49. If anyone has any information they want to share with us, please email outerwest@westyorkshire.police.uk or report to crime stoppers. Any intelligence in relation to drug dealing, drink driving, criminal handlers or other criminality will be appreciated and acted upon accordingly.

Health and Wellbeing & Adult Social Care – Update from Jon Hindley (Public Health)

Covid-19 Update

50. The pandemic continues to impact significantly on local wards with the NHS Clinical Commissioning Group, Leeds City Council, Third Sector organisations, volunteers and Elected Members, encouraging those who have not done so to take up the offer of a free Covid-19 vaccination.

51. Advice on where to get a Covid-19 vaccination in Leeds can be found here.

- <https://www.leedsccg.nhs.uk/health/coronavirus/covid-19-vaccine/walk-in-clinics/>

52. How to stay safe in Leeds and advice on any support required can be found here.

- <https://www.leeds.gov.uk/coronavirus>

Lateral Flow Tests

53. There is a current limited supply / shortage of Lateral Flow Test due to a surge in demand over the Christmas period. These are currently being limited to NHS, Social Care and Key workers. The government have ordered more supplies to meet this demand.

Leeds City Council Contact Tracing Service

54. As infection rates continue to increase across our wards the contact tracing service numbers continue to rise as outreach teams contact local residents who have not responded to a positive Covid-19 offering support and advice if a vulnerable citizen. Below are the pre-New Year figures.

Wards	Referrals
Adel & Wharfedale	25
Armley	24
Bramley and Stanningley	19
Farnley & Wortley *	27
Kirkstall	42

Little London/Woodhouse	30
Pudsey *	16
Weetwood	29

Living with Obesity-Children-Young People-Families (Adults)

55. As difficult as it has been to move onto other priority topics during the coronavirus epidemic Public Health Officers, Local Care Partnerships and Third Sector organisations are starting to plan an obesity strategy in local wards where there are deprived local neighbourhoods such as Farnley & Wortley.

Context

56. This is a project lead by Leeds City Council Public Health Locality and Primary Care Team in the West, East and South of the city within the 10% most deprived electoral wards where it is felt appropriate.

57. Public Health Needs Assessments have identified obesity in local populations as a significant health issue of increasing severity across all deprived wards:

- 1 in 10 children in reception are obese which increases to
- 1 in 5 children in year 6 (10-11 yrs. olds)

58. We are combining forces and resources to replicate a shared work programme across the city with fellow Public Health Officers and Partners across the city. We want to collaborate to benefit from synergy, economies of scale and joint funding to achieve our objectives.

Complexity

59. The environment factors that influence that weight management are highly complex involving multiple components. Seven of the main factors are:

- Societal Factors
- Food Production
- Food Consumption
- Biology
- Individual Psychology
- Individual Activity
- Activity Environment

Pandemic

60. We know through our work with the support hubs across the city it is our poorest citizens who have suffered the most in terms of health, poverty, and disadvantage due to the wider social determinants of health. They are most likely to be sedentary, have low levels of

fitness, struggle with weight management and have had many of their problems amplified by the coronavirus pandemic.

61. Covid-19 lockdowns have impacted on local resident's physical activity levels as many opportunities became unavailable. High consumption of cheap and poor-quality food stuffs high in fat and sugar has increased. Motivation to live a healthy lifestyle has deteriorated through low mood and declining emotional health.

Partners

62. Colleagues are essential for this long-term plan to succeed. Public Health recognise how much quality work is currently being undertaken. Our first and most important question will be "How can we help you recruit local people into your activities?"

63. We will all be working with GPs, Weight Management Organisations, relevant Commissioned Services, Statutory organisations, Local Charities, Sports Clubs (Professional & Amateur) GPs, Local Care Partnerships, Public Health Departments, Schools, Universities, Councillors, and many more interested parties.

How we work

64. We understand a 'whole system approach' is required considering the seven domains listed above which impact on a families' ability to maintain a healthy weight. We will list the city-wide plans and their leads in case they are of use to practitioners in their weight management work in terms of referral, signposting, support, and advice.

65. However, we want to narrow our approach to primarily focus on filling gaps where we identify them in provision. We will revisit these at six monthly intervals. This may be for example free healthy living activities outside of school time such as locally based cooking sessions. We will look to secure funding for these. There are some examples below that we have already identified.

66. Local Community Asset Based interventions where local residents can have a say in the design.

67. Something must change on the ground and be highly visible for local residents e.g., more Fun Family Activity Sessions. We will avoid plans we just can't measure and do not produce anything tangible for parents and children. For example, more fun physical activity and healthy cooking sessions would be viewed as a success.

68. We will specifically focus in a practical way on filling gaps in provision. A strong example of this is increasing the number of healthy eating and cooking sessions available to families such as HENRY (Healthy Exercise and Nutrition for the Really Young) and other appropriate healthy living interventions such as Flourishing Families.

69. We want to examine the food environment and where local families shop and support them to access affordable healthy food on a weekly basis.

70. We don't want to interfere with your work programmes with unwanted and redundant advice, but we do want to help you promote your activities and listen to your advice so we can co- design new interventions with local families.

71. With this in mind we would like to produce a ward directory that GPs, Social Prescribers and Clinical Weight Management services can refer into.

For more information, please contact Jonathan.Hindley@leeds.gov.uk

Training for those delivering Healthy Cooking and Physical Activity Sessions

72. If local providers wish to run the above to support local residents then there is guidance and training available. Please find below the latest training webinar details available for partners delivering food and or physical activity sessions. These sessions are an interim measure until we can get back to full day face to face sessions. The session last for 90 mins and will be delivered via Teams.

73. The webinar will cover:

- Refresher on the Making Every Contact Count approach
- Eating Well Key Messages
- Moving More Key Messages
- Food Hygiene Key Messages
- All sections will acknowledge the challenges we are facing during the pandemic.
- By the end of the session participants should have an increase understanding of the principles of healthy eating, safe food practices and the importance of being physically activity.

74. For further details or to book a place please contact Charlotte Abbott: Charlotte.Abbott2@leeds.gov.uk

Housing Advisory Panel – Update from Rukhsana Mahmood (Neighbourhood Officer – Tenant Engagement)

75. The aim of the HAP panel is:

- To use HAP funds to support a range of community and environmental projects in line with the Council and local priorities.
- To work closely with local housing and other council teams to help review and monitor the delivery of local services and help shape services that meet the local community's needs.

76. The OW HAP is part of a wider Tenant Engagement Framework and one of the ways Housing Leeds involve tenants. Within the Regulatory Framework the 'Tenant Involvement and Empowerment Standard' requires all social housing providers give tenants a 'wide range of opportunities to influence ' and be 'involved in the formulation of their landlord's housing related policies', and the making of decisions about how housing related services are delivered'.

77. OW HAP has continued to play an important role in supporting communities impacted by COVID and prioritising funding application that help community groups and community activity in response.

78. The OW HAP continues its approach to welcoming shorter applications for lower amounts of funding for this financial year.

Membership

79. The panel has 7 tenant members with 4 tenant vacancies at present. There are 3 ward members representing each ward in the area these are Councillor Trish Smith (Pudsey), Councillor Andrew Carter (Calverley/Farsley) and Councillor Ann Blackburn (Farnley/Wortley).

HAP priorities

80. The current HAP priorities are outlined in the 'plan on a page' below.

- To enhance the environmental appearance of neighbourhoods including those that address littering, dog fouling and overgrown shrubs & trees.
- To support projects that give tenants an overall better quality of life in terms of health & wellbeing including mental health & social isolation.
- To support community cohesion projects and engagement projects that address social problems i.e. ASB, burglary, drugs and domestic violence
- To support projects that assist tenants affected by Universal Credit and other welfare reforms, budgeting, numeracy & literacy skills, jobs and skills projects.

Meetings

81. With the lifting of Covid restrictions the Outer West HAP had its first hybrid meetings, with a combination of people in a room and those joining online.

Your Voice Leeds

82. HAP members receive an invitation to join the new HAP members webpage on Your Voice Leeds. This is just for HAP members so we can share ideas, suggestions for projects or for the team to consult with HAPs about updates or changes.

HAP Budget 2021/22

83. Outer West HAP budget for 2021/22 is £37,347.09 plus the underspent from last year of £9,582.11 so the total budget for Outer West is £46,929.20. The amount of budget available after the HAP meeting held January 2022 is £12,028,15.

Projects approved for funding 2021/22

84. At the HAP meeting held 3rd November 2022 the following projects were approved:

- OW.11.2122 Bawn Lane – Metal hoop barrier to stop small vehicles driving down pedestrianised area.
- OW.16.2122 Heights Drive Wortley – Metal hoop barriers to stop cars parking on the grassed area and churning it up.
- OW.17.2122 Marsden Court – Gardening tools for group to support tenants getting out in the garden to combat isolation.
- OW.18.2122 Highfield Green - planting of 6 cherry blossom trees on green to make it look pleasant.

85. At the HAP meeting held 19th January 2022 the following projects were approved:

- OW.21.2022 Tofts House Close Pudsey – to install a bench to give elderly resident a place to rest before continuing up the steep hill with their shopping.
- OW.19.2022 Amberley Way Wortley – installation of bollards to prevent cars driving on to the pedestrianised area.
- OW. 08.2022 Billey Lane Wortley – install gate, bollard, hooped barriers, and signage to prevent quad bikes getting on the land and churning up the grass, ASB and other unlawful activities taking place here.

86. There are several HAP projects in development that will be developed to present at future HAP meetings.

87. The Outer West HAP will continue to help support and raise awareness about future Community Committee activity, work with officers to explore joint funding opportunities to tackle joint priorities and help the Committee with community engagement.

Housing Team – Update from Sophie Roberts (Housing Manager – Pudsey, Calverley & Farsley)

88. Teams had been hybrid working until the announcement was made in December for staff to work from home where possible. The majority of staff have been working at home during this period with some continuing to work in the office for their own individual reasons. In light of the most recent changes we will be looking at staff recommencing the hybrid working arrangements that were in place, with a mixture of both time based in the office and working from home.

89. Everyday Housing Management functions continue with staff currently completing the final walkabouts of this financial year.
90. Due to Covid environmental work completed by Community Payback was suspended but this is due to start again so the team are looking to identify any suitable work for the team to do.
91. In addition to Community Payback there is also a new social enterprise which has been set up called The Silk Mill. We are able to refer work into this similar to what we may refer to Community payback so again the staff are looking to identify any suitable work.
92. In terms of this time of year environmentally things tend to be quieter as vegetation has not started to grow, this gives Housing Officers opportunity to address any issues which may not be visible once vegetation begins to grow in Spring.
93. We continue to have good working relationships with our colleagues in Cleaner Neighbourhoods in order to resolve issues such as fly-tipping. The team also work closely with the enforcement officer from Cleaner Neighbourhoods to address issues such as abandoned vehicles and other issues which impact on the wider environment.
94. During this time of year work is completed by our colleagues in grounds maintenance, these are known as 'winter works'. Most recently the team have completed works to Blakett Street and Mount Tabor Street. The work is to bring the area back into line with the specification required, the teams have also tidied up some shrub beds in the area.
95. Anti-social behaviour continues to be tackled. The case officer from LASBT who previously worked with the team has now left and the team are now working with a new officer. We have regular meetings to go through cases and it provides good opportunity to share information.
96. The Housing Manager attends tasking meetings with the police every six weeks, this multi-agency meeting gives good opportunity to discuss what is happening across the ward and share information.
97. Part of the last update outlined work that was ongoing at Claremont Grove, all residents have now received a comprehensive update via letter which also provided advice on how to report criminal matters.
98. There have recently been incidents in the Rycroft area with youths getting into the tower blocks and the Housing Office are working alongside the police to try and resolve these issues.
99. As mentioned in the last update the work was due to start at the Rycroft blocks on the new ground source heat system, this work has now commenced.

Housing Team – Update from Andrew Sheader (Housing Manager – Farnley & Wortley)

100. The Wortley Housing Team continue to work from home but are now remobilised meaning Housing Officers are out on the patches they manage on a weekly basis. Wortley /Pudsey Office has opened for staff to work from.
101. ASB continues to be an issue in the Heights East and West. Charlotte has written to all occupants asking they do not let any unknown people in, she has asked if the Police can provide additional patrols and they have agreed to do this. Details have been provided to Claire Smith, Head of Service; Safer Neighbourhoods and ASB, so the Leodis Team can assess whether they can get involved to resolve the matter.
102. Housing Officers are addressing a variety of issues, such as concerns relating to the environment, doorstep arrears visits, where all other means have been exhausted.
103. Quarter 1, 2 and 3 walkabouts were completed, with next ones due in February/March 2022. Housing Officers are reminded to feedback to Members and residents that attend.
104. Green guardian scheme underway and 17 referrals being made with 5 showing as completed and one refused the GG. Housing Officers reminded to use the referral process as needed and swiftly. Housing Officers to check their referrals to ensure completed.
105. We are now making referrals to the Skill Mill, a social enterprise providing entry level training and employment for young people by giving them the opportunity to work as part of a team and build up their life and work skills.
106. Block inspections continue to take place with a monthly audit to identify any training needs.
107. A concerted effort continues on have self-seeders removed with several already removed by colleagues in the Action Team.
108. Whincover Drive Garage Site - the garages are now all in VOID, fenced off and secure. Works can start soon. No dates provided as at 21/12/2021.
109. Parks and Countryside have provided a price to lay stones on the footpath off Cobden Road.
110. Staff continue to report fly tipping, graffiti removal and potholes, with several quick wins observed, i.e., green space behind the Heights Drive shops.
111. Car parking and emergency vehicle area in The Heights east and The Heights West has been investigated with process submitted and start date expected March/April 2022.
112. A price for a deep clean of the Hopper Head and lifts in The Heights east and The Heights West has been requested – chased up to ensure completed.

113. The handrails on the steps leading from Snowden Close has been replaced.
114. Several referrals have been made to have leaves on the footpaths removed to prevent slippages.
115. Fencing on Stonecliffe Drive to prevent off road vehicles using the area as a cut through has been completed.
116. Fly-tipping and side waste continues to be an ongoing issue on the Bawn Estate and a partners meeting has been arranged by Sharron Almond for the 2/2/2022 to brainstorm resolution ideas to resolve this matter.
117. Housing Officers are also working with Neighbourhood Service Officers within the hotspots to look at preventative measures and submitting the projects to HAP for consideration and we expect that if successful these measures will prevent fly-tipping occurring.

Employment and Skills – Update from Keri Evans (Senior Manager)

Universal Credit

118. The number of people who are claiming Universal Credit due to unemployment as of November 2021 in the Outer West Community Committee area is 3,212. This is an increase of 80% since March 2020, which is reflective across all wards due to the impact of Covid-19. There is a small decrease of 30 on the previous month.
119. The Coronavirus Job Retention Scheme (furlough) ceased at the end of September 2021, and there was an expectation that a number of people would have been made redundant which would have subsequently increased claimants to Universal Credit, which has not come to fruition in the latest release.
120. The table below shows the number of people claiming Universal Credit in the Outer West Community Committee area:

	Universal Credit Claimants (Not in Employment) 16-64yrs					
	March 2020		Oct 2021		Nov 2021	
	Number*	Rate**	Number*	Rate**	Number*	Rate**
Leeds	23,631	4.5%	42,226	8.1%	41,609	8.0%
Outer West	1,783	4.0%	3,242	7.2%	3,212	7.1%
Calverley & Farsley	343	2.4%	712	4.9%	701	4.8%
Farnley & Wortley	864	5.6%	1,502	9.8%	1,482	9.7%
Pudsey	576	3.8%	1,028	6.8%	1,029	6.8%

**Number is the number of people claiming Universal Credit that are not in employment*

***Rate shows the number of claimants not in employment as a percentage of the working age population*

Employment and Skills Services

121. The table below shows the number of people being supported from the Outer West Community Committee area.

	Accessing Services		Into Work		Improved Skills	
	2021/22 (Apr - Dec)	2020/21 (Apr - Dec)	2021/22 (Apr - Dec)	2020/21 (Apr - Dec)	2021/22 (Apr - Dec)	2020/21 (Apr - Dec)
Outer West	649	598	176	156	185	364
Calverley & Farsley	111	100	40	39	40	78
Farnley & Wortley	409	333	94	81	105	170
Pudsey	129	165	42	36	40	116

122. Employment and Skills reinstated face to face support, activities, and delivery from September 2021 with a continuation of a virtual or remote offer along with email and telephone support in line with Covid-19 restrictions.

123. During April – December 2021 9,387 people accessed the Service, 649 of whom were from the Outer West, an increase of 9% when compared to the same period last year.

124. The service has supported 2,563 people into work, during April – December 2021, 176 of whom were residents from the Outer West, an increase of 13% when compared to the same period last year. Customers were supported into work across all sectors with the largest numbers in health and care, food retail, logistics, distribution, and transport.

125. Between April – December 2021 the service has supported 2,397 people to improve their skills. From the Outer West, 185 residents have completed a skills course, a reduction of 49% when compared to the same period last year.

126. Leeds Employment Hub is a single point of contact for all funded programmes and Jobshops that provides tailored and comprehensive support into employment or education to all Leeds residents. A large team of Employment Hub Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to Leeds residents who are disadvantaged in the labour market.

127. The Employment Hub Advisors are co-located within 7 Jobcentres across the City. All Jobshops are now fully open, 5 days a week for face to face appointments which include City Centre and Armley Community Hub.

128. There is also a pop up Jobshop at Pudsey Community Hub on Mondays, 9:00 to 5:00. The Community Hub Mobile bus is now running Monday-Friday with the schedule visiting 4 wards including Farnley and Wortley as follows:

- Mainline Social Club, Pudsey Road LS13 4LS, Monday 13:00 – 15:30 and Wednesday 9:30 – 12:00
- Butterbowl Public House, Butterbowl Drive, Leeds LS12 5JQ Monday 9:30 – 12:00
- The Hanover Arms Public House, 65 Lower Wortley Rd, Leeds LS12 4SL Wednesday 13:00 – 15:30

129. Employment and Skills Service has been successful in securing additional funding from DWP to support disadvantaged young people (15-24) in Leeds. The programme will support 1,600 young people up to end December 2023, who are NEET or risk of becoming NEET; and from WYCA that focuses on resident that are ineligible for ESIF programmes and will prioritise on supporting underemployed residents in low paid, low skilled jobs as well as those at risk of redundancy. Both programmes are in addition to a number of programmes that have been enhanced and expanded to respond to the challenges of Covid-19 and the changing labour market

130. The Adult Learning programme continues to deliver an effective, broad, and inclusive curriculum to support the continuation of learning in response to Covid-19 through an online platform in collaboration with subcontracted partners. Courses were delivered through a range of models to include online face to face and through distance learning, opening new opportunities for adults to learn and develop their confidence. For the 2021/22 Academic Year 135 courses are also planned for on-line delivery, city-wide. In the Outer West, 12 courses, including English and Arts and Crafts, are planned at 6 different venues.

131. Leeds Adult Learning Summer 2021 saw a range of activity across the city to raise the profile of learning and engage Leeds. Activity included a community engagement / marketing campaign, a summer programme of taster courses and a partnership approach with family learning supporting the delivery of the Council's Healthy Holiday programme.

132. Developing You, a 10-week Health and Wellbeing and Employability course which helps people to become happier, healthier and move closer towards employment. For residents living in Outer West the courses are being delivered at the Armley Community Hub and for those unable to attend a new online course is available.

133. Following a successful funding bid to the Leeds Community Foundation, a bespoke Developing You programme, Learning Disabilities Pre-Employability Project is being developed. A collaboration between Employment and Skills, Pyramid of Arts, People Matters and United Response will deliver a 12 week programme which will include work readiness and health and wellbeing modules. The first cohort is expected to start in April 2022.

134. Over 202 new businesses were supported to recruit new staff, provide support for staff facing redundancy and developing initiatives to address staff shortages and filling a high number of vacancies within key sectors:

Hospitality Sector:

- A Restaurant Ready programme, a 5-day course, aimed to upskill individuals to successfully enter the hospitality sector through providing practical experience within Leeds City College's café and restaurant facilities. The programme provides an opportunity for participants to be signposted to work trials and interviews with employers.
- A Christmas recruitment fair took place on Wednesday 22nd September 2021 held at the Engine Room at Leeds Bid, 265 people attended.
- The service is continuing to work with HMP Wealstun and the Leeds Hotels and Venues Association around the recruitment of ex-offenders into the hospitality sector.
- Held McDonalds Breakfast Events at the Briggate store to support the recruitment of 30 vacancies, further events are planned in 2022.

Health & Social Care Sector:

- Working in partnership with the Leeds Health and Care Careers Narrowing Inequalities programme which aims to engage with, recruit and develop a diverse workforce from disadvantaged or under-represented communities in Leeds. This is to improve access to long-term career opportunities, work experience, volunteering, education, and training.
- Leeds Health and Care Careers is working alongside the [Healthier Working Futures](#) project, a new partnership of health, care and third sector partners who have received funding from the UK Government through the UK Community Renewal Fund. The project aims to engage over 600 unemployed / economically inactive young adults (aged 16-25) supporting them onto a health and care career path via innovative engagement programmes delivered by a team of third sector organisations.
- Engaged with 468 people in the West to support the recruitment to the newly built mental health unit, Red Kite View. Local residents secured roles at the unit, directed to social care roles via Leeds City Council's We Care Academy or engaged with further employability support through the Leeds Employment Hub.
- Jobsfairs were held in October and November 2021 at the Leeds Kirkgate Market with 45 Employers / Training Providers, 790 people attended.

135. Leeds Apprenticeship Recruitment Fair (LARF) will take place at Leeds First Direct Arena on Monday 7th February 2022. Schools and partners have been offered

opportunities to block book timeslots to bring groups of young people. Promotion about the fair including resources to use with students and any Covid-19 updates will be delivered to schools through various channels throughout the run up to the event.

136. Leeds Apprenticeship Website is under development and will allow people to identify employers and training providers who offer Apprenticeship opportunities and programmes in Leeds. A promotional campaign is planned, with the new website going live in mid-February 2022.

137. Following a number of requests from schools the service is currently working with colleagues in Children and Families Service and with careers practitioners to develop and deliver a career progressions event for young people with Special Educational Needs and Disabilities (SEND). The event which will be the first for the city will be held at Leeds First Direct Arena in June and will be open to all young people who have additional needs, and teaching staff, parents and carers will be encouraged to attend. There will be information about opportunities post 16 including training, jobs, apprenticeships, traineeships, and volunteering opportunities.

CCTV – Update from Shaun Travis (CCTV Compliance Manager – LeedsWatch)

Quarter 3 2021/22

Introduction

138. The LeedsWatch service is currently undergoing a review which is looking at all aspects of the service, including the operation of the control room, effectiveness of its cameras. The review is also to include a reporting strand which will serve to agree the way forward to provide information regarding CCTV to Councillors and Partners.

139. This report covers the different types of incidents captured by CCTV operators in real time for the cameras located in the Outer West area committee area, for quarter 3 2021/2022.

Current Cameras in the Outer West Area

140. At the current date, the Outer West Community fund a total of 11 cameras covering the Outer West area.

GDPR – Information Sharing

141. The introduction of the GDPR 2018 regulations reviewed the area of information sharing and therefore restricted the detail of what can be provided. As a result, the content of this

report may not have the detail of specific incidents previously reported, but provides a summary of the types of incidents within the area.

Incidents captured by CCTV operators:

Qtr 3 - Outer West Cameras incidents (1st Oct - 31st December 2021)					
	Oct	Nov	Dec	Total incidents per category	
Alarm Activation				Alarm Activation	
Animals				Animals	
ASB	4			ASB	4
Cash In Transit				Cash In Transit	
Drugs				Drugs	
Enforcement	1			Enforcement	1
Fire				Fire	
Health & Safety	4	2	1	Health & Safety	7
Police Operation	1		8	Police Operation	9
Public Order	4	4	7	Public Order	15
Road Traffic				Road Traffic	
Sexual Offences				Sexual Offences	
Suspicious Events				Suspicious Events	
Theft				Theft	
Travellers				Travellers	
Weather				Weather	
Metro	1			Metro	1
Total Per Month	15	6	16	Total sum of incidents	37

142. CCTV also contributes towards Police enquiries as requests are made for footage which may not have been observed “real time”. These incidents are not included in this report but can contribute towards arrests being made in the Outer West Area.

143. Following the recent announcement of the new Full Fibre Network provider being awarded to BT work will now commence to upgrade all CCTV cameras from analogue to digital. This will significantly improve the image quality and increased effectiveness of cameras in the Ward.

Requests for new Cameras

144. The Surveillance Camera Commissioner is appointed by the Home Secretary to ensure that surveillance camera systems in public places keep people safe and protect and support them. Following changes to Data Protection legislation the council needs to ensure that all its CCTV systems are managed in line with the Commissioner’s recommendations to ensure there are no data breaches (this includes CCTV systems in

all Leeds City Council assets including libraries, sports centres, council vehicles fitted with CCTV, etc.).

145. A dedicated CCTV compliance team has been established within Leeds City Council. The compliance team also work closely with Information Governance to assist in ensuring all system owners are compliant with their codes of practice, policies, and procedures.

Updates from Key Services:

Outer West Community Hubs – Update from Jason Newman (Community Hubs Manager)

146. The service is continuing to return to normal following the pandemic and we are really pleased to be making such a difference to the lives of our customers.

147. Customers can now access all our hubs services in person, and we are now welcoming many partners back in to do surgeries.

148. Friday the 21st January saw the first of our hub events in the area, at Farsley Community Hub, where in addition to raising around £60 for Love Farsley via a tombola, refreshment stand and community bake off we were able to provide a great community event with a presence from the police community support officers, housing, money buddies, the local writers group and a local artist. The event also coincided with our weekly Storytime and we provided a pop-up job shop and some library reading challenges.

149. Following the success of this event we are already planning similar events at each of the Outer West hubs and are hoping that we will be able to put these on as regular events throughout the year.

150. We now provide a pop-up job shop each Monday at Pudsey Community Hub which is being well attended by customers and has already had some success in helping people back into work.

151. We continue to reintroduce our regular events with each hub now hosting a weekly Storytime and monthly digital drop in where our librarian team are on hand to provide advice and assistance on all things digital.

152. We are launching as digital health hubs where we are working with NHS partners and others to help their customers, which they signpost to us, to use digital access to improve their health outcomes.

153. February will also see the relaunch of our reader group offer and we are hoping that each of our sites will be able to have at least one active readers group operating from them.

Community Centres

Swinnow Community Centre – Update from Yvonne Allman (Centre Manager)

154. Swinnow Community Centre has been very active over the last few months, and is currently offering the following programme of events:

- Monday to Thursday - Prince's Trust 9.30am /3pm 16/25 years
- Monday - Karate 6.30pm-7.30pm 6yrs/Adult
- Tuesday - Clubsize 6.30pm Adults
- Wednesday – Leeds City Council Youth Group/Cooking Group 3.30pm / 5pm 11/14 yrs, Irish Dancing 6/7 pm Adults
- Thursday - I.P.T.C Theatre Group 5pm/ 6pm kids 8/15yrs, 6.15pm /7.15pm Adults
Intermediate Line Dancing 8pm /10pm Adults
- Fridays – Dinky Club 9am-10.30am 0/5yrs
Leeds city council Job Club 4pm/5pm 16yrs plus/Adults
- Freedom Friday 6.30pm/8.30pm 8/16yrs, also Olivia's Art Class (running alongside Freedom Friday)
- Saturday – Irish Dancing 2/4yrs 9.30am/10am, 10.15am/11am 4yrs upwards



For information on any of the above groups and activities, the centre can be contacted on 0113 2566576

Farnley Community Centre – Update from Peter Allison (Chair of Committee)

155. Farnley Community Centre has in recent years become what could be described as an underutilised building and often overlooked and forgotten about within the community that it is intended to work within. Following the appointment of 5 new committee members, which make up two new Trustees and a Chair to the board, they have worked to bring the centre back into the community and begin its revitalisation to serve its community.

156. Christmas was the first opportunity to re-establish the centre, and the team quickly set to develop a Christmas event. Having built a Santa Sleigh on the evenings of the 16th &

17th December, the team drove around the entire ward of Farnley & Wortley distributing joy, happiness & a plentiful supply of treats, accompanied by Santa and his trusty Elves!

157. Saturday the 18th December, a Christmas Family Fun Day event was held at the community centre, which had 129 children turn up to see Santa in his grotto & receive their gift from Santa. The event included an extensive section for arts & crafts and refreshments, cakes, buns, tombola & handmade reindeer food cones, amongst other items. The number of visitors through the community centre's doors on the day was more than 400, again receiving fantastic reviews and feedback.

158. Since the beginning of the year, the centre has welcomed back Money Buddies for their weekly Wednesday sessions and the Mums 'n' Tots group.

159. Following recent events in Farnley following reports of an attack on a 13-year-old, the community centre responded to the community's concerns. It reached out to a self-defence instructor who, along with the centre, has provided the time & space to provide two 3-week blocks of self-defence workshops for girls & boys aged 11-18 at no cost.

160. Weekly Boxercise sessions on a Thursday evening have been made available to the community at no cost and is open to all.

161. Friday sees the Leeds Youth Service running from the centre, who have recently inquired about the prospect of extending the group sessions by 2 hours to now give two sessions for varying age groups.

162. It is hopeful & anticipated that the centre would be looking to work with other organisations to offer a broader range of services to the community, including BARCA, Leeds Food Bank, Community Hub etc.

163. The team will now be looking to hold regular seasonal events (Platinum Jubilee, Easter, Halloween etc.), in addition to having weekly events on Wednesday evenings that will offer a diverse range of activities that will be open to the community as a whole.

164. The centre is looking to expand its community reach and re-establish itself. The centre will be looking to re-furbish & build an extension to enhance further what they can offer to the community that it is proud to work within and with a very proud and enthusiastic team behind it.

Community Engagement: Social Media

165. **Appendix 1 Social Media Report** provides the Committee with the latest information on posts, and details recent social media activity for the Outer West Community Committee Facebook page, along with the three ward-based Coronavirus Facebook help pages for the area.

166. The report covers the last 3 months 1st Nov 2021 to 31st January 2022. In this time the page has seen another increase in followers to a total of 1,295.

YAF Online Consultation

167. The Communities Team are currently running an online Youth Activities Consultation, with the aim of engaging with young people between 8 and 17 years across the city, and providing them with a safe, anonymous way of voicing their opinion on future spend on youth activities.

168. In Outer West Leeds, a digital poster has been created, and shared online on the Committee Facebook Page, as well as mailing list contacts.

169. The survey link has also been shared with Youth Service contacts, school cluster groups, local youth groups, elected members, as well as both Scout and Guide contacts in the area, in order to maximize exposure and include as many young people as possible.



170. The results of the online consultation will be shared with elected members at a future meeting and will inform spending priorities and decision on the Youth Activity Fund.

171. The link to the consultation can be found below, and members and the public are encouraged to share this with any appropriate young people aged 8-17 years in the Outer West area. The survey takes approximately 5 minutes to complete, and is initially planned to be open online until the end of March.

[Youth Activities Questionnaire 2021/22 \(leeds.gov.uk\)](https://surveys.leeds.gov.uk/s/OSCECI/)
[HTTPS://surveys.leeds.gov.uk/s/OSCECI/](https://surveys.leeds.gov.uk/s/OSCECI/)

Queens Platinum Jubilee 2022

172. The community committee support team has promoted public schemes relating to the Jubilee via Facebook, including the 'Queen's Green Canopy Scheme', and also the 'Let's Create Jubilee Fund', created by Arts Council England.

173. **The Let's Create Jubilee Fund** is now open to voluntary and community groups to develop creative and cultural activities as part of the Queen's Platinum Jubilee

celebrations in June 2022. You can find out more information here: [Let's Create Jubilee Fund | Leeds Community Foundation \(leedscf.org.uk\) / www.leedscf.org.uk/grants/lets-create-jubilee-fund/](https://www.leedscf.org.uk/grants/lets-create-jubilee-fund/)

174. The deadline for applications is Monday 28th February 2022 and the applicant needs to be a voluntary or community group.

175. Applicant organisations are encouraged to work in collaboration with an artist, creative or cultural organisation, though this is not essential.

176. **The Big Jubilee Lunch:** Pop 2-5 June in your diary for #TheBigJubileeLunch - the royal party that'll be right up your street! #SaveTheDate and pick up your free pack now: www.edenprojectcommunities.com/the-big-jubilee-lunch

177. The Outer West Community Committee has also ringfenced £7,500.00 of wellbeing money to support June celebrations for the Queens Platinum Jubilee.

Corporate Considerations

Consultation and Engagement

178. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

179. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

180. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

181. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

182. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

183. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

184. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

185. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

186. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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Outer West Community Committee

FACEBOOK highlights

1st November 2021 – 31st January 2022

Appendix 1

Outer West Community Committee

<https://www.facebook.com/LCCOuterWest>

The Facebook page for the Outer West Community Committee has continued to provide support, information, and access to multiple services. With regular updates, the number of followers and interactions has been reflected in the interaction of the local community. Since 1st November 2021 the Outer West Community Committee Facebook page has:

- Further increased the total number of page followers to **1,289**
- Held a position as **the 5th most popular** Community Committee Facebook page across Leeds

Definitions:

- **'reach'** is the number of people the post was delivered to
- **'engagement'** is the number of reactions, comments, or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, many posts can be read without any further interaction!

The most popular post since the 1st November 2021 was a post promoting the Let's Create Jubilee Fund from Arts Council England, which:

- **Reached a total of 1,464 people**
- **Was shared, liked, commented on 25 times**
- **Was clicked on 44 times**

1st Place – Let’s Create Jubilee Fund


1,464 people had this post delivered to them and it had **44** post clicks. A further **25** people liked, commented, and shared the post.



Leeds City Council Outer West Community Committee 4d · 🌐

The Let's Create Jubilee Fund is open to voluntary and community groups across the country to develop creative and cultural activities as part of the Queen's Platinum Jubilee celebrations in June 2022.

The fund has been created by Arts Council England (ACE) with funds from the National Lottery. The fund is open to voluntary and community organisations with charitable aims and working towards a common goal which does not have to be based solely around arts and culture. This c...
[See more](#)



LEEDSCF.ORG.UK

Let's Create Jubilee Fund | Leeds Community Foundation

The Let's Create Jubilee Fund will support voluntary and community grou...

Performance for your post

1,464 People Reached

25 Likes, Comments & Shares ⓘ

10 Likes	4 On Post	6 On Shares
4 Comments	2 On Post	2 On Shares
11 Shares	11 On Post	0 On Shares

44 Post Clicks

0 Photo views	9 Link clicks ⓘ	35 Other Clicks ⓘ
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NEGATIVE FEEDBACK

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

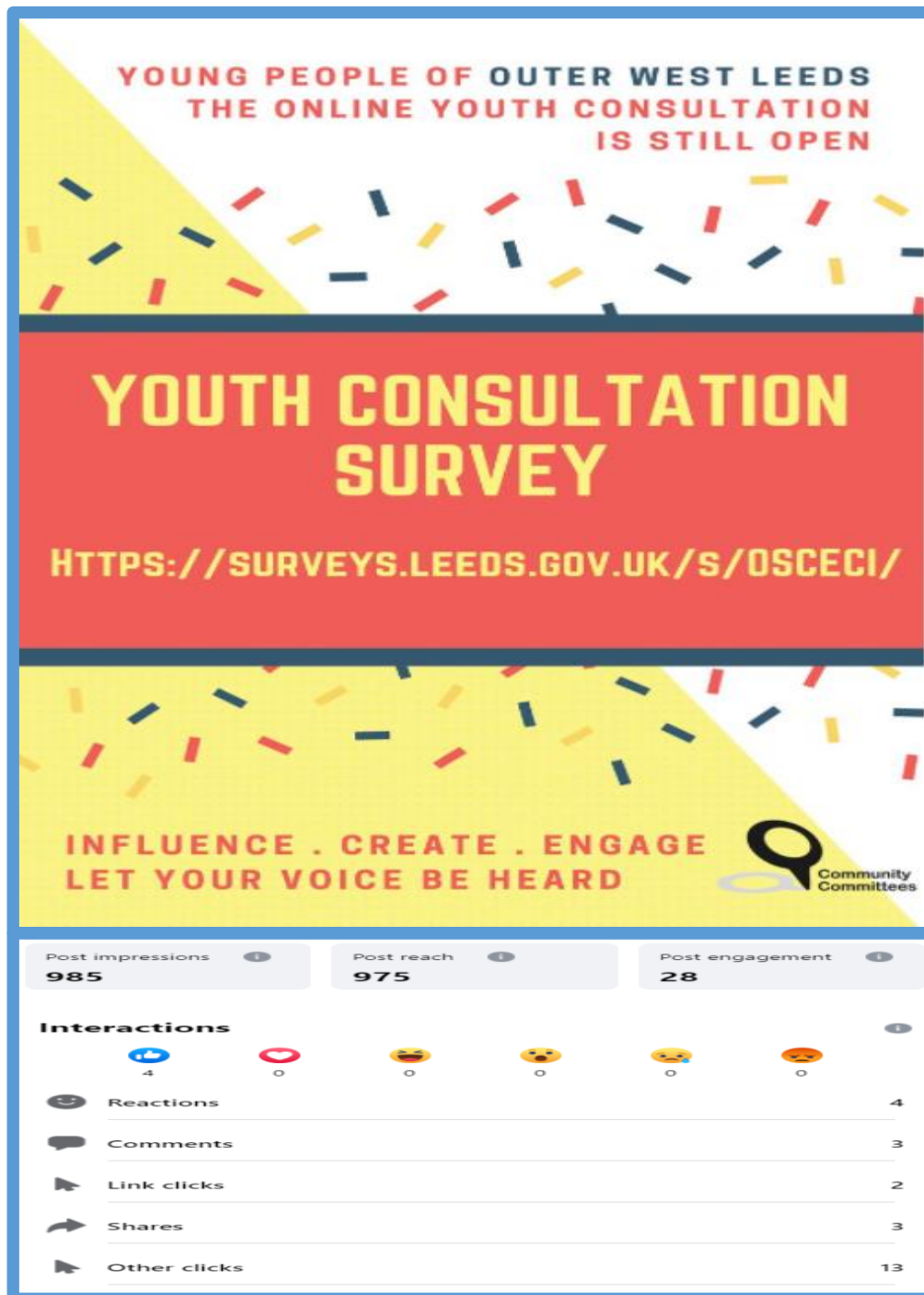
Reported stats may be delayed from what appears on posts

2nd Place – Outer West Youth Consultation

Survey (03.02.22)



975 people had this post delivered to them and it had **15** post clicks. A further **10** people liked, commented, and shared the post.




3rd Place – Pudsey Community Hub – Jobshop

392 people had this post delivered to them and it had **1** post clicks. A further **1** person liked, commented, and shared the post.




Leeds City Council Outer West Community Committee 1d · 🌐

Need help looking for work? Our Jobshop Team at Pudsey Community Hub can help!



Do YOU need help looking for work...
Our Jobshop Team at Pudsey Community Hub can help!!
Address– Church Lane, Pudsey, Leeds LS28 7TY

Pop in for a chat to find out more and see how we can support you with finding employment!!
We are there Monday's– 9am to 5pm for a pop up Jobshop



Get more likes, comments and shares
When you boost this post, you'll show it to more people.

392 People reached **2** Engagements [Boost post](#)

1 share

Performance for your post

392 People Reached

1 Likes, Comments & Shares ⓘ

0 Likes	0 On Post	0 On Shares
0 Comments	0 On Post	0 On Shares
1 Shares	1 On Post	0 On Shares

1 Post Clicks

1 Photo views	0 Link clicks ⓘ	0 Other Clicks ⓘ
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NEGATIVE FEEDBACK

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts

COVID-19 Facebook Groups

The Communities Team have set up **33** ward-based **Coronavirus Help Facebook Groups** as a way of promoting services, supporting communities, and cascading information to tackle the Coronavirus pandemic. Key charities, voluntary groups, community groups, Councillors, as well as the wider population in the local community are all invited to join the pages.

As well as key messages from the main Leeds City Council Facebook Page being used to deliver information to each ward, the pages are also there to generate discussion and debate but also hopefully facilitate conversations around being neighbourly during the national pandemic and assist if possible, in some of the volunteering efforts.

The table below outlines the total membership numbers for each Outer West ward page:

Outer West Ward	Number of Members
Calverley & Farsley	51
Farnley & Wortley	164
Pudsey	550
Total	765

Since 1st November 2021, the pages have maintained a stable membership. As a committee area of Leeds, Outer West is **number 2** across the city in terms of collective membership to these Coronavirus help pages.

The committee is asked to note the specific **Coronavirus Facebook Ward Pages** links and are invited to share these links to increase traffic further:

- Calverley & Farsley - <https://facebook.com/groups/953541868438931/>
- Farnley & Wortley - <https://facebook.com/groups/197222391700687/>
- Pudsey - <https://facebook.com/groups/144186830248272/>

Contact Details:

The Outer West Community Committee Facebook page, along with the three wards based Coronavirus Help pages for the area, continue to be maintained by the Localities Officer and Engagement Officer for Outer West. The Outer West Community Committee wants to work with organisations and individuals in the area to promote local initiatives, advice, and good news stories that can benefit the local community.

If you wish to get in touch, please contact:

Mike Stevenson - Michael.stevenson@leeds.gov.uk
Localities Officer – Outer West Community Committee

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Report of the City Solicitor

Report to: Outer West Community Committee, [Calverley & Farsley, Farnley & Wortley and Pudsey]

Report author: Gerard Watson, Principal Governance Officer, 0113 37 88664

Date: 16th February 2022

For decision

Dates, Times and Venues of Community Committee Meetings 2022/2023

Purpose of report

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2022/2023 municipal year.

Main issues

Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee.
3. This report seeks to schedule 4 Community Committee business meetings for 2022/23, in line with previous practice. The proposed schedule has been compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.
4. Members are also asked to note that the schedule does not set out any Community Committee themed workshops, as these can be determined by the Committee throughout the municipal year, should Members feel appropriate.

5. The following provisional dates have been agreed in consultation with the Localities team. As referenced earlier, this report seeks to schedule 4 Community Committee business meetings for 2022/23, in line with previous practice.
6. For this municipal year, efforts have been made to try and avoid scheduling multiple Community Committee meetings on the same day, in order to allow for attending officers to be present at as many Committees as possible when taking reports to all 10 Committees during a cycle.
7. The proposed meeting schedule for 2022/23 is as follows:
 - **Wednesday 8th June 2022 at 1:00pm**
 - **Monday 5th September 2022 at 1:00pm**
 - **Monday 7th November 2022 at 1:00pm**
 - **Wednesday 15th February 2023 at 1:00pm**

Meeting Days, Times and Venues

8. Currently, the Committee meets on a Monday or a Wednesday at 1:00pm - and the proposed dates (above) reflect this pattern.
9. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times which would maximise the accessibility of the meetings for the community.

Options

10. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above).
- 11.

Corporate considerations

10a. Consultation and engagement

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair and colleagues within the Localities team have been consulted.

10b. Equality and diversity / cohesion and integration

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

10c. **Legal implications, access to information and call in**

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

Conclusion

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. With this, Members are asked to agree the arrangements for 2022/23.

Recommendations

12. Members are requested to consider the options detailed within the report and to consider and agree the Committee's meeting schedule for the 2022/23 municipal year (as detailed at paragraph 7).

Background information

- Not applicable

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